



City Council Report

Date: October 16, 2023
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Utility Locating Services for the Energy Resources Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Energy Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the sole and qualified proposal from USIC at \$160,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide utility locating services for the City's new project, Fiber to the Premises Project. There are five (5) separate fiber optic companies that are installing new infrastructure at a never-before-seen pace throughout the City of Mesa and in San Tan Valley, where the City's gas system is also located. These utility locating services are essential to meet project timelines and completion.

The City solicited proposals and received two (2) responses. One proposal met the minimum qualifications, and the other response was a No Bid. The evaluation committee evaluated the response relative to the scoring criteria in the solicitation and completed the scoring of the responses in accordance with the City's established policies and procedures. Based on the evaluation results, an award is recommended to the sole and qualified respondent.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2023220
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Capital Improvement Program budget

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 100
USIC LLC dba USIC Locating Services, LLC - Indianapolis, IN (Recommended)	<u>94.00</u>

No Bid Response received from:

Stake Center Locating – Greensboro, NC