



# City Council Report

**Date:** November 15, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Two-Year Renewal for Fire Protection Equipment Maintenance and Repair Services for the Parks, Recreation and Community Facilities Department  
**(Citywide)**

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend authorizing the renewal with Metro Fire Equipment, Inc. at \$401,720 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides fire protection, detection and suppression equipment maintenance and repair for nearly 100 City facilities. The Contractor maintains and repairs the City's fire protection equipment to minimize potential safety risk to employees and citizens.

Metro Fire Equipment has agreed to renew the contract maintaining last year's pricing. The City has been satisfied with the vendor's performance. The vendor has met all contract specifications, provided excellent customer service and has been responsive to the City's requests over the last three years. The expertise, professionalism and partnership with the City has evolved over the contract term and it would be difficult to replace in such a competitive market. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (Two-Year)  
Procurement Type: Request for Proposals  
Contract Number: 2018225  
Original Council Award Date: 9/10/2018  
Initial Contract Term: Three years  
Possible Renewals: None  
Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget