



# City Council Report

**Date:** December 8, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** One-Year Term Contract with Four Years of Renewal Options for Temporary Water Treatment and Water Reclamation Plant Operator Services for the Water Resources Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the qualified proposals from Smith Temporaries, Inc. dba CornerStone Staffing; and Operational Technical Services, Inc. at \$1,500,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

The Water Resources Department operates and maintains two Water Treatment Plants and three Water Reclamation plants. It is critical that the department maintains adequate staffing at our plants to avoid any operational issues that could adversely impact services.

The Water Resources Department needs to maintain its staffing levels of qualified Water and Wastewater Operators to properly operate its treatment plants. The resulting contract will allow the department the ability to acquire temporary qualified staffing to fill vacancies at the plant until positions are filled. In the current economic climate this issue is not specific to the City of Mesa but is recognized within the water industry and among other jurisdictions in the valley that operate their own plants.

The City received two proposal responses which both met the minimum qualifications, and a No Bid response. The evaluation committee evaluated the proposals in accordance with the City's established policies and procedures. The committee completed scoring of the responses against the scoring criteria in the solicitation. Based on the evaluation results, award is being recommended to both qualified respondents. It is in the best interest of the City to award this contract to both vendors to support the needed recruitments.

## Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2022069

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: One Year

Possible Renewals: Up to a maximum of four years subject to Administrative review and approval

Funding Source: Water and Wastewater Enterprise Operations and Maintenance budget, and Greenfield Joint Venture Operations and Maintenance budget

## Proposal Responses and Final Scoring

Respondent	Total Points Possible / 600
Smith Temporaries, Inc. dba, CornerStone Staffing Chandler, AZ (Recommended)	<u>501.03</u>
Operational Technical Services, Inc. Los Angeles, CA (Recommended)	<u>533.67</u>

No Bid response received from:

Milling Machinery, Inc.