



# City Council Report

**Date:** March 15, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Employee Uniform Garments for Citywide Departments (**Citywide**)

## Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources, Parks, Recreation and Community Facilities and Engineering Departments, and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposals from Ace Uniforms of Phoenix (Primary); and Mission Uniform Supply (Secondary); at \$375,000 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

## Background / Discussion

Through its uniform purchase program (Uniform Garment Program), the City purchases and issues garments to employees and the employees are responsible for the laundry and maintenance. Items include t-shirts, polo shirts, jeans and shorts; traditional poly/cotton and cotton uniform shirts and pants; and jackets, hats and ball caps. Departments using this contract include Arts and Culture, Business Services, Development Services, Economic Development, Energy Resources, Engineering, Environmental Management and Sustainability, Fleet Services, Innovation and Technology, Parks, Recreation and Community Facilities, Transportation, and Water Resources. All departments may use the contract. Mesa Fire and Medical has a separate contract.

The City received three proposal responses of which all vendors met the minimum qualifications. The evaluation committee evaluated the proposal in accordance with the City's established policies and procedures. The committee agreed to shortlist the top two ranked offerors, Ace Uniforms and Mission Linen. The evaluation committee completed scoring the response against the scoring criteria in the solicitation. Based upon the evaluation results, the committee recommends award to the highest scored respondents, Ace Uniforms of Phoenix (Primary); and Mission Uniform Supply (Secondary); the top-ranked firms whose proposals best meets the City's requirements.

## Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2021063

Local Consideration: Not applicable as there were no Mesa responses

Protests Received: One protest from International Corporate Apparel (ICA) was submitted by email on February 15, 2021. The protest was reviewed and denied on February 24, 2021. ICA appealed the protest response on March 2, 2021. The appeal was reviewed and denied on March 8, 2021.

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Individual Department operating budget

## Proposal Responses

030530 Uniforms, LLC dba, Ace Uniforms of Phoenix - Phoenix, AZ

International Corporate Apparel, Inc. dba, ICA, Inc. - Tucson, AZ

Mission Linen and Uniform Supply dba, Mission Uniform Supply - Phoenix, AZ

## Final Scoring

Respondent	Total Points Possible / 1,000
Ace Uniforms of Phoenix (Recommended - Primary)	<u>931</u>
Mission Uniform Supply (Recommended – Secondary)	<u>888</u>
International Corporate Apparel (ICA)	875