



City Council Report

Date: October 7, 2024
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Use of a Cooperative Contract for the Purchase of Furniture for the Mesa Gateway Library for the Library Services Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Library Services Department and Procurement Services recommend authorizing the purchase using the State of Arizona and TIPS USA cooperative contracts with Corporate Interior Systems, Atmosphere Commercial Interiors, LLC., and Goodman's Interior Structures at \$1,500,000, based on estimated requirements.

Background / Discussions

The new Mesa Gateway Library branch will require specific furniture and materials to fully equip the space. Library staff have been working with a design team, Whiteboux Studios, to develop a comprehensive range of items, including furniture, shelving, equipment, and storage solutions, to ensure the library is functional and welcoming once it is opened to the public. These materials will be essential in setting up reading areas, workstations, and organizational systems within the library.

The State of Arizona and TIPS USA cooperative contracts have been competitively bid and meet the City's procurement requirements. Utilizing these contracts allows the City to receive competitive rates based on formally solicited agreements. The City believes the pricing is fair and reasonable and soliciting for these products would not result in the City receiving more favorable pricing or terms. Utilizing the cooperative contracts will also accelerate the acquisition of necessary materials to be ready for delivery and installation ahead of the grand opening.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2025041
Contracting Agencies: State of Arizona & TIPS USA
Agency Contract Numbers:
- State of Arizona/CTR067395 & CTR067402

- TIPS USA/230301

Initial Contract Terms:

- State of Arizona: 10/7/24 – 8/31/2025
- TIPS: 10/7/2024 – 5/31/2028

Possible Renewals: None

Local Consideration: Policy did not apply to this procurement method

Funding Source: Library Services operating budget through FF&E General Fund