



City Council Report

Date: October 2, 2023
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Five-Year Term Contract with Two Years of Renewal Options for Grounds Maintenance Equipment, Parts, Accessories, Supplies, and Related Services and Equipment for the Parks, Recreation and Community Facilities Department (**Citywide**)

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department (PRCF) and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from The Toro Company dba Toro at \$352,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

City of Mesa, as the lead agency, solicited Request for Proposals for Turf and Grounds maintenance equipment, parts, accessories, supplies, related services, and equipment. The solicitation is in conjunction with Omnia Partners cooperative purchasing program. The resultant contract will benefit 40,000 plus member public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit.

This contract will enable the City to maintain the current fleet of grounds maintenance equipment in proper working condition, purchase new equipment as our current fleet ages, and help us keep the proper equipment inventory as more parks and sports fields come online. Maintaining the current fleet of turf and grounds maintenance equipment in proper working condition will minimize the cost of repairs on the equipment and positively affect the health of our park grounds landscaping. Secondly, the cooperative contract is a revenue source for the City as other agencies utilize this contract for their equipment purchases.

The City solicited Request for Proposals and received three responses; two responses met the minimum qualifications and one was non-responsive. Staff from Omnia Partners observed the evaluation process, however, they did not provide any input on the scoring. The evaluation committee evaluated the responses relative to the scoring criteria in the

solicitation and completed scoring of the responses in accordance with the City's established policies and procedures. Based on the evaluation results (Final Scoring), award is recommended to the highest-scored respondent.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2023261

Local Consideration: Not applicable as there were no Mesa responses

Protests Received: None

Initial Contract Term: Five Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: PRCF budget through the General Fund (Cemetery and Parks Maintenance); Environmental Compliance Fee (Basin Maintenance); and Commercial Facilities Fund (Hohokam and Cubs, Riverview Park Maintenance, and Convention Center/Amphitheatre)

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 500
The Toro Company dba Toro - Bloomington MN (Recommended)	<u>418.13</u>
ASW, LLC dba American LandMaster - Columbia, IN	209.93

Deemed as Non-Responsive:

A&E Landscape and Design – Did not submit the response forms, pricing, scope and qualifications as required per the solicitation.