



BADGING/SECURITY ACCESS FOLLOW-UP REVIEW

Mesa Police Department



OBJECTIVE

The objective of this follow-up review was to determine whether the Mesa Police Department's Badging Office effectively implemented the action plans based on the recommendations from the November 2022 Badging/Security Access audit report.

BACKGROUND

On November 7, 2022, we issued a report on our audit of the Mesa Police Department's Badging/Security Access. The objective of the audit was to determine whether effective controls are in place to ensure that building/suite access is managed appropriately to prevent unauthorized access to City facilities. The audit report included two recommendations to improve controls regarding documenting supervisor approval for badges/access and obtaining badges after termination. The department agreed with the recommendations and developed action plans to implement the recommended changes.

CONCLUSION

Both recommendations have been implemented and are summarized below:

Recommendations	Status
<p>1-1: Management should ensure forms are properly completed before issuing identification badges or granting access to City facilities by implementing one or more of the following:</p> <ul style="list-style-type: none">○ Updating the forms to make it clear that supervisor approval must be obtained before badges will be issued/access granted.○ If other verification methods are used in place of obtaining supervisor approval, the verification should be documented in the individual's file.○ Creating internal Badging Office policies and procedures that document the other verification methods that can be used in lieu of supervisor approval.	✓
<p>2-1: Management should establish a process to ensure all badges are returned after termination or evaluate the risk of badges not being returned and update the Management Policy as appropriate.</p>	✓



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