



Intergovernmental Agreements Cost Recovery Follow-up Review

Citywide



OBJECTIVES

The objective of this follow-up was to determine whether select City departments effectively implemented the action plans based on the recommendations from the March 2025 Intergovernmental Agreements Cost Recovery audit report.

BACKGROUND

On March 27, 2025, we issued a report on our audit of intergovernmental agreements cost recovery. The objective of the audit was to determine whether effective controls are in place for select City intergovernmental agreements to ensure costs are recovered in accordance with the applicable agreement and any other applicable policies, statutes, and other requirements. The report included two recommendations for some City departments to further improve their controls to ensure compliance with Management Policy 119 and have written policies and procedures in place. The departments agreed with the recommendations and developed action plans to implement the recommended changes.

CONCLUSION

Both recommendations have been implemented and are summarized below:

Recommendations	Status
<p>1-1: To comply with Management Policy 119, management should develop and implement a process to ensure all signed and executed IGAs are electronically stored and filed with Real Estate Services within the Engineering Department.</p>	
<p>2-1: To help ensure costs are fully recovered, departments should develop and implement policies and procedures to address the following:</p> <ul style="list-style-type: none">o The process for preparing invoices to ensure the proper amount, including ensuring only reimbursable costs, was invoiced.o The process for tracking payments to ensure all costs have been fully recovered.	



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Audit Team

Sherry Thomas, Internal Auditor
Michelle Hute, Senior Internal Auditor

City Auditor

Joseph Lisitano, CPA, CIA

Mesa City Auditor's Office

Phone: 480-644-5059

Email: auditor.info@mesaaz.gov

Website: <https://www.mesaaz.gov/government/city-auditor>

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