



**Date:** October 2, 2023  
**Project Number:** 23-019.0  
**Project Name:** Signal Butte  
**Project Address:** Mesa, AZ 85212  
**Record ID:** PRS23-00531

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Sean Pesek  
Planner II  
Planner  
City of Mesa  
Planning Division  
55 N. Center Street  
Mesa, AZ 85201

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Dear Sean,

We have received your comments dated September 19, 2023. The following is our Citizen Participation Plan following the requirements of the Citizen Participation Resource Guide:

### **Citizen Participation Plan**

Interested persons and surrounding property owners within 1,000 feet will be notified of the proposed development via a notification letter. The notification letter will include the scheduled Mesa Review Board meeting date and location, my contact information, if they have questions on the proposed development, as well as the submitted site plan, building elevations, and perspectives of the proposed building.

These notification letters will be provided to you, our planner, after receiving a list of interested parties following our first review. Notification letters will be prepared and submitted to the City of Mesa (2) weeks after receiving the party list and 1<sup>st</sup> review comments. A neighborhood meeting is not planned, but if it is determined that a neighborhood meeting is necessary for the proposed development, notification letters can include such information.

Contact from citizens, including their concerns or issues with the proposed development, and a summary of the neighborhood meeting (if necessary) will be developed into a Report and provided to our planner prior to 30 days from the scheduled public hearing.

Please call if you have any questions or need further clarification.

Respectfully,  
Pinnacle Design, Inc.

Ian Mulich, RA  
Senior Architectural Designer