



# City Council Report

**Date:** May 7, 2012  
**To:** City Council  
**Through:** Alex Deshuk, Manager of Technology and Innovation  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
John Albin, CPPO, CPPB, Acting Purchasing Administrator  
**Subject:** Renewal of the Term Contract for Reflectorized Sign Sheeting for the Transportation Department (State of Arizona Contract #ADOT11-004167) "Citywide" Contract

## Purpose and Recommendation

Council is requested to approve the Renewal of the Term Contract for Reflectorized Sign Sheeting as recommended. State ADOT contract pricing was evaluated by the Transportation Department and the Purchasing Division.

The Purchasing Division recommends authorizing renewal utilizing the ADOT cooperative contract with 3M Company at \$40,000 annually, including applicable sales tax, and based on estimated requirements.

## Background/Discussion

This contract will provide reflectorized sign sheeting materials for the fabrication of standard MUTCD (Manual on Uniform Traffic Control Devices) signs for City streets and general usage. These signs will be fabricated out of aluminum or acrylic plastic substrates with directly applied transparent and opaque films suitable for both daytime and nighttime use. Other required materials to be used include graffiti shield film and transfer tape. 3M sign sheeting material is the industry standard.

Transportation, Field Operations personnel fabricate and maintain Mesa's traffic control and street name signs. There are currently more than 59,000 such signs installed throughout the City, many of which are essential for public safety, i.e. Stop, Yield, Do-Not-Enter, One Way, Detour, as well as many warning signs and school crossing signs.

Council approved the Term Contract for Reflectorized Sign Sheeting using the ADOT contract with 3M Company for \$40,000 annually on June 6, 2011. The ADOT contract is valid 3/17/2012 through 3/16/2013 with up to three (3) one-year renewal options. This term contract will be valid through the same expiration. Future renewals will be pending with ADOT contract renewals.

3M has agreed to maintain pricing. The Producer Price Index indicates a 1% increase for the year. Staff has been satisfied with 3M's products and customer service for the past year. This vendor and contract continues to be advantageous to the City.

**Alternatives**

Council may choose not to authorize purchase through the ADOT contract. However, pricing is considered competitive due to the cooperative contract, achieving cost effective and efficient acquisition of quality products and services.

**Fiscal Impact**

The total amount of \$40,000 is available in the Transportation Department budget through Transportation Sales Tax revenue.

**Coordinated With**

Transportation Department – Field Operations

CITY OF MESA  
RENEWAL RECOMMENDATION  
REFLECTORIZED SIGN SHEETING  
Contract No. ADOT11-004167  
Contract valid 3/17/2012 through 3/16/2013

3M Corporation  
St. Paul, MN

Description	Annual Contract Amount
Reflective Sign Sheeting	<b>\$40,000</b>