



Legislation Text

File #: 20-0916, **Version:** 1

Three-Year Term Contract with Two Years of Renewal Options for Legal Process Services for various City Departments (Single Response) **(Citywide)**

This contract will provide for the service of citations, orders of protection, and other legal documents. This is the second solicitation issued for Legal Process Services. The first solicitation only had one vendor response (Hot Shot). The City modified its scope of work and re-solicited the agreement and still only received one response from the same vendor. The sole vendor meets all requirements and pricing submitted is fair and reasonable.

An evaluation committee recommends awarding the contract to the highest scored proposal from Hot Shot Delivery, Inc., dba, Hot Shot, at \$170,000 annually, with an annual increase allowance of up to 5%, or the adjusted Producer Price Index.