



Legislation Text

File #: 19-0125, **Version:** 1

One-Year Renewal with a One-Year Renewal Option to the Term Contract for Presort Mail Services for the Business Services Department **(Citywide)**

This contract provides mail presort services for automated First-Class mail and standard mail. Presort operations saves the City money by combining the City's mail by geographic location, for which the United States Post Office gives a commercial discount on postage saving the City money.

The Business Services Department and Purchasing recommend authorizing the renewal with Pitney Bowes Presort Services, Inc., at \$50,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.