

COUNCIL MINUTES

July 3, 2017

The City Council of the City of Mesa met in a Study Session in the lower level meeting room of the Council Chambers, 57 East 1st Street, on July 3, 2017 at 5:15 p.m.

COUNCIL PRESENT

John Giles
David Luna
Mark Freeman
Christopher Glover*
Kevin Thompson
Jeremy Whittaker*

COUNCIL ABSENT

Ryan Winkle

OFFICERS PRESENT

Christopher Brady
Dee Ann Mickelsen
Jim Smith

(*Councilmembers Glover and Whittaker participated in the meeting through the use of telephonic equipment.)

Mayor Giles excused Councilmember Winkle from the entire meeting.

1. Review items on the agenda for the July 3, 2017 Regular Council meeting.

All of the items on the agenda were reviewed among Council and staff and the following was noted:

Conflict of interest: None.

Items removed from the consent agenda: None.

Items removed from the agenda: 5-b and 5-c to be continued to the July 10, 2017 Regular Council meeting and items 7-a and 7-b to be continued to a future Regular Council meeting.

2-a. Hear a presentation, discuss and provide direction on the proposed Audit Plan for FY 2017/18.

Deputy City Auditor Tami Steadman displayed a Power Point presentation **(See Attachment 1)** related to the proposed Audit Plan for FY 2017/18.

Ms. Steadman displayed the current work in progress list which are in various phases of the internal audit process. (See Page 3 of Attachment 1)

Ms. Steadman highlighted the new audits that the department proposes to add to the audit plan. She noted that the first two audits are carry-overs from last year's audit plan due to a delay on a new contract. She stated that once the new contract is effective, auditors will review and verify

the effective monitoring process as well as the controls in that area. She noted that the areas of emphasis will be the procurement, development related revenues, and relationships with non-profit organizations that support specific City activities or venues. (See Page 4 of Attachment 1)

Ms. Steadman stated that there are seven follow-up reviews in addition to the off-duty program that is in progress. She added that on follow-up reviews the auditors do not follow up on the recommendation, but on the Department's response and their commitment to an action plan. (See Page 5 of Attachment 1)

Ms. Steadman highlighted the other activities auditors review throughout the year that do not fall under the other categories of an audit plan.

Discussion ensued relative to the Fraud and Ethics hotline and who to contact with concerns.

In response to a question posed by Vice Mayor Luna, Ms. Steadman responded that in the audit and findings report the auditor will note that the department has respectfully disagreed and the report is presented to the Council and City Management.

City Manager Christopher Brady explained that the Audit and Finance Committee receives the audit and finding reports and that the City Manager's office reviews the reports with the City Auditor. He noted that the audits and follow-ups are tracked in a database which assist in tracking each department in order to keep on schedule with the departments responses.

Mayor Giles pointed out that the City Auditor is independent and stated that the Fraud and Ethics hotline number is 1-866-820-7812.

Mayor Giles thanked staff for the presentation.

3. Appointments to Boards and Committees.

It was moved by Vice Mayor Luna, seconded by Councilmember Thompson, that the Council concur with the Mayor's recommendations and the appointments (**See Attachment 2**) be confirmed.

Mayor Giles declared the motion carried unanimously by those present.

4. Hear reports on meetings and/or conferences attended.

There were no reports on meetings and/or conferences attended.

5. Scheduling of meetings and general information.

City Manager Christopher Brady stated that the schedule of meetings is as follows:

Tuesday, July 4, 2017, 6:00 p.m. - Arizona Celebration of Freedom
Thursday July 6, 2017, 7:30 a.m. – Study Session

6. Adjournment.

Without objection, the Study Session adjourned at 5:35 p.m.




JOHN GILES, MAYOR

ATTEST:


DEE ANN MICKELSEN, CITY CLERK

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Study Session of the City Council of Mesa, Arizona, held on the 3rd day of July, 2017. I further certify that the meeting was duly called and held and that a quorum was present.


DEE ANN MICKELSEN, CITY CLERK

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(Attachments – 2)

City Auditor Proposed FY2018 Audit Plan

City Council Study Session Presentation July 3, 2017





Audit Plan Overview:

- Current work in progress
- Audits scheduled for FY 2018
- Follow-up reviews
- Other activities



Current work in progress:

- Community Services – Contract Monitoring (report pending)
- Arts & Culture/Mesa Arts Center – Contract Monitoring
- PRCF/Facilities Maintenance – Contract Monitoring
- Police Dept. – Supplies & Equipment
- Police Dept. – Off Duty Program (2nd follow-up review)



Audits:

- Employee Benefits – Contract Monitoring*
- Parks – Contract Monitoring*
- Citywide – Procurement Card Program
- Purchasing – Procurement Processes
- Development & Sustainability – Fees & Charges
- i.d.e.a. Museum – Internal Controls
- Financial Services – Eastmark CFD
- Agreements with Nonprofit Support Organizations

*carried over from FY17 Audit Plan

City Auditor – Proposed FY18 Audit Plan



Follow-up reviews:

- Housing Rehab Program
- Contract Monitoring – Community Services/CDBG
- Contract Monitoring – Transportation
- Communications Inventory Management
- Payroll & Timekeeping
- Red Mountain Multigenerational Center
- Water Resources Asset Management



Other Activities:

- Citywide – Cash Handling (continuous)
- PCI DSS Annual Review
- Fraud & Ethics Hotline Investigations
- Consulting (limited reviews, other projects, etc.)
- Unscheduled Audits



Questions or changes?

City Auditor – Proposed FY18 Audit Plan



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July 3, 2017

TO: CITY COUNCILMEMBERS

FROM: MAYOR JOHN GILES

SUBJECT: Appointments to Boards and Committees

The following are my recommendations for appointments to City of Mesa Advisory Boards and Committees.

Board of Adjustment – Seven-member board with one reappointment and two new appointments.

Reappointment:

Wade Swanson, District 3. Mr. Swanson is an attorney with Littler Mendelson, P.C. He holds a juris doctor from Arizona State University. His term expires June 30, 2020.

New Appointments:

Adam Gunderson, District 1. Mr. Gunderson is an attorney with Gunderson Law Group, P.C. He holds a bachelor of science in Biological Sciences from ASU and a Juris Doctorate from BYU. Mr. Gunderson is a member of the East Valley Estate Planning Council, Board of Directors for the West Mesa CDC, a volunteer leader for the Boy Scouts of America and a volunteer with Project Downtown Mesa. His term will expire June 30, 2020.

Chris Jones, District 1. Mr. Jones is an Audit Partner with Schmidt Westergard & Co. He is a CPA who also holds a bachelor of science in accounting from NAU. Mr. Jones volunteers his time in his community through organizations like the Mesa United Way, Waste Not, and United Cerebral Palsy of Central Arizona. Mr. Jones' appointment will be filling a vacancy created by the resignation of Terry Worcester. His partial term will expire June 30, 2018.

Building Board of Appeals – Nine-member board with two reappointments.

Natalie Griego-Pavon, District 3. Ms. Griego-Pavon is currently a Cloud Services Manager with JDA Software and her professional background includes additional roles in IT and construction. Ms. Griego-Pavon holds a Masters in Administration from NAU

and a B.S. from ASU. In the past, she has volunteered her time with the Girl Scouts of America and other community organizations. Ms. Griego-Pavon's term will expire June 30, 2020.

Dallan Randall, District 6. Mr. Randall is a licensed plumber and has operated JB Water for the last fifteen years. He has served for fourteen years on the Arizona Water Quality Association Board including one term as president. In addition to his professional experience, Mr. Randall is an active volunteer with the Boy Scouts of America and has served on his HOA. Mr. Randall's term will expire June 30, 2020.

Design Review Board – Seven-member board with two reappointments.

Nicole Posten-Thompson, District 1. Ms. Posten-Thompson is a registered architect with Associated Architects, Inc. She holds a bachelor of science in architecture from Kent State University. Ms. Posten-Thompson serves as a volunteer with her church and Habitat for Humanity. Her term expires June 30, 2020.

Seth Placko, District 1. Mr. Placko has over twenty years of experience as a landscape architect and currently works for J2 Engineering and Environmental Design. He holds a bachelor of landscape architecture from Iowa State University and is a current member of the American Society of Landscape Architects. Mr. Placko serves as one of the architect positions on the Design Review Board. Mr. Placko's term will end on June 30, 2020.

Economic Development Advisory Board – Nine-member board with three reappointments and one new appointment.

Reappointments:

Natascha Ovando-Karadsheh, District 5. Ms. Ovando-Karadsheh is the owner of and REALTOR with KOR properties, a boutique real estate agency. She has additional small business experience as the founder/owner of Coup de Tartes/Rendez-Vous, an award winning restaurant and private event venue, as well as working as a small business consultant. Ms. Ovando-Karadsheh holds degrees from the French Culinary Institute and Princeton University. Her term will expire June 30, 2020.

Dominic Perry, District 6. Mr. Perry works for GPE Commercial Real Estate. He holds a bachelor of arts from the University of Washington. He is a Certified Commercial Investment Member (CCIM). His term will expire June 30, 2020.

Scott Rudy, District 6. Mr. Rudy is a program manager with The Boeing Company where he has been employed for over nineteen years. Prior to his time with Boeing, Mr. Rudy has worked with Goodyear Aerospace, Loral and Lockheed Martin as a software engineer and project manager. He holds a bachelor of science in Computer Science

from the University of Akron. In addition to his professional career, Mr. Rudy volunteers his time with his local church. Mr. Rudy's term will expire June 30, 2020.

New Appointment:

James Kasselmann, District 5. Mr. Kasselmann is a Medical Device Executive Leader with Dexcom Incorporated. His previous professional roles have included time with Biogen Idec Pharmaceuticals, Genentech, and Gilead Sciences. Mr. Kasselmann also served as a Lieutenant Colonel in the United States Marine Corps. In addition to his professional responsibilities, Mr. Kasselmann volunteers his time as a Board of Director for Pointman, a veteran support organization, and with the USO in San Diego. Mr. Kasselmann holds a bachelor of science from the University of Cincinnati. His term will expire June 30, 2020.

Historic Preservation Board – Seven-member board with two reappointments.

Brandon Benzing, District 1. Mr. Benzing is an architect with Weddle Gilmore Architects. He holds a bachelor of science in architectural studies and masters of architecture from Arizona State University. He is an American Institute of Architects member. His term will expire June 30, 2020.

Greg Marek, District 5. Mr. Marek is a Commercial Real Estate Consultant with COBE Real Estate. Mr. Marek holds a master of public administration with an emphasis in urban planning from Arizona State University and a bachelor of arts from the University of South Dakota. Mr. Marek previously held positions as the redevelopment director and historic preservation officer with the City of Mesa. Mr. Marek is very active in the community serving on the Mesa Historical Museum Board, the Arizona Museum of Natural History Foundation Board and the Mesa YMCA Board of Directors. His term will expire June 30, 2020.

Housing and Community Development Advisory board – Eleven-member board with two reappointments.

Heather Kay, District 4. Ms. Kay is the COO for ICC Innovations. She holds a bachelor's degree in business administration from the University of Phoenix. She has spent many hours volunteering for both the Child Crisis Center and the Salvation Army. Ms. Kay has previously served on the Housing Advisory Board. Her term expires June 30, 2020.

Linda Starr, District 3. Ms. Starr is the Director of Outreach at East Valley Adult Resources. She holds a bachelor of arts from the University of Illinois. She previously served on the Human Services and Housing Advisory Boards. Ms. Starr is a 2003 graduate of Mesa LTD. Her term expires June 30, 2020.

Human Relations Advisory Board – Eleven-member board with three reappointments and one new appointment.

Reappointments:

Cliff Moon, District 2. Dr. Moon is the Coordinator of Diversity and Inclusion for the Tempe Union High School District. Previously he served roles as a counselor with Mesa Public Schools and adjunct professor with Northern Arizona University. He holds a doctorate in educational leadership for Northern Arizona University. Dr. Moon is a member of many multicultural community organizations and a graduate of Mesa LTD. His term expires June 30, 2020.

Cassandra Sampson, District 5. Ms. Sampson is a 5th and 6th grade language arts teacher with Cambridge Academy East. She is currently pursuing a bachelor of arts in English from Ottawa University. She has volunteered extensively in the community including with organizations such as Hospice for the Valley, Paz de Cristo, Sojourner Center, East Valley Child Crisis Center, Feed My Starving Children, and others. Ms. Sampson's term will expire June 30, 2020.

Nadia Kahlighi Taylor, District 5. Ms. Taylor is a homemaker pursuing a bachelor's degree in sociology. She has 20 years experience in sales, customer service and marketing. She volunteers with the Mesa Spiritual Assembly of the Bahá'ís. Ms. Taylor's term expires June 30, 2020.

New Appointment:

Silvia Stanford, District 6. Ms. Stanford is the owner of Vendie Attire, LLC, a specialty retail and accessories clothing store and serves as a Procurement Officer for the City of Phoenix. Ms. Stanford is also the current President of the National Forum for Black Public Administrators. She holds a bachelor of science in Business Management as well as a Master of Business Administration from Indiana Wesleyan University. Ms. Stanford's term will expire June 30, 2020.

Judicial Advisory Board – Seven-member board with two new appointments.

The Honorable Michael J. Brown. Judge Brown of the Arizona Court of Appeals, Division One, is appointed as a member of the City of Mesa Judicial Advisory Board by the Chief Justice of the Supreme Court of the State of Arizona. Judge Brown's term expires June 30, 2020.

Mayra Costa, District 1. Ms. Costa is co-founder and Chief Operating Officer of Baltu LLC, a software company. She also currently serves as a paralegal at Rogers Legal Group PLC. Previous employment included paralegal positions at Alex E Navidad PLC and Lance Wells General Counsel PLC. Ms. Costa is a champion of technology and

holds monthly community meetings to discuss the latest tech trends. Ms. Costa's term expires June 30 2020.

Library Advisory Board – Nine-member board with two reappointments.

Cindy Smith, District 1. Ms. Smith is a homemaker with a bachelor's degree in child development. She has given over 20 years of volunteer service to her children's classrooms and has been an active supporter of the Cub Scouts, Boy Scouts and Scout Leaders. Her term will expire June 30, 2020.

Nathaniel Wadsworth, District 4. Mr. Wadsworth is an attorney with Rowley Chapman & Barney and has spent the past six and a half years with the firm. Mr. Wadsworth volunteers his time with the Boy Scouts of America serving as a merit badge counselor and adviser. His term will expire June 30, 2020.

Merit System Board – Three-member board with one reappointment.

Michelle Reimann, District 2. Ms. Reimann is an internal auditor with the City of Phoenix. She holds a master of public administration from Arizona State University. Ms. Reimann volunteers in the community through 4-H, Little League and Rock n' Roll High School. Her term expires June 30, 2020.

Museum & Cultural Advisory Board – Eleven-member board with four reappointments.

Michael Darr, District 5. Mr. Darr is retired from Boeing after eighteen years of service. He holds over twenty one years of military service and is a retired Senior Non-commissioned Officer. Mr. Darr is a life member of the American Legion, Veterans of Foreign Wars, and other organizations. His term will expire June 30, 2020.

David Dean, District 3. Mr. Dean is a history professor with the University of Phoenix. He holds a doctor of philosophy from Arizona State University. Mr. Dean previously served on the Historic Preservation board. His term expires June 30, 2020.

Melissa Johnson, District 3. Ms. Johnson is an elementary teacher with Roosevelt Elementary. She holds a Master's degree in Education from University of Phoenix. Ms. Johnson volunteers with People for the Ethical Treatment of Animals and The Humane Society. Her term expires June 30, 2020.

Robert Valverde, District 3. Mr. Valverde is an MRI Technologist with SimonMed Imaging. He holds a certificate in radiologic technology from the US Army Academy of Health Sciences. Mr. Valverde is a professional drummer/percussionist and volunteers with his church. His term expires June 30, 2020.

Parks & Recreation Board – Eleven-member board with two reappointments and one new appointment.

Reappointments:

Justin Murdock, District 1. Mr. Murdock is a Territory Manager for Olympus America and previously held positions with Cook Medical. In addition, Mr. Murdock has owned and operated a successful Mesa based small business. Mr. Murdock is involved in service through his church and enjoys taking part in marathon and triathlon training and competitions. His term will expire June 30, 2020.

Josh Todd, District 1. Mr. Todd recently held a position as a sports sales manager for Visit Mesa. He holds a master's degree from Wichita State University. Mr. Todd is a National Association of Sports Commissions member and was a Certified Parks and Recreation Professional. His term expires June 30, 2020.

New Appointment:

Nycole Leyba, District 5. Ms. Leyba is a full time stay at home mom who is very active in the community. She is the Director of Charitable Alliances for the Guardian Angel Council, a volunteer ambassador for Be the Match, and active runner and member of the Las Sendas Running Swim Tri Group, and an avid parks and recreation user. Ms. Leyba holds a bachelor of arts in Behavioral Science from Cal Poly. Her term expires June 30, 2020.

Personnel Appeals Board – Five-member board with one reappointment and one new appointment.

Reappointment:

Deborah Reyes, District 5. Ms. Reyes is an executive with Dillards. She holds a degree in fashion merchandising and accounting from Colorado State University. Ms. Reyes is experienced in human resources and employee coaching and mentoring. She served on the Transportation and Planning and Zoning Committees for the Town of Queen Creek. Her term expires June 30, 2020.

New Appointment:

Patrick Braatz, District 6. Mr. Braatz is the Chief Operating Officer for the American Board of Dental Examiners, Inc. He previously served as the Executive Director of the Oregon Board of Dentistry in Portland. Mr. Braatz holds a bachelor of science in Business Administration with an emphasis in Personnel Relations. Mr. Braatz's term expires June 30, 2020.

Planning & Zoning Board – Seven-member board with two reappointments and one new appointment.

Reappointments:

Michelle Dahlke, District 1. Ms. Dahlke is a paralegal with Quarles and Brady, LLP. She holds a master's degree in environmental planning from Arizona State University. She served an internship with the City of Phoenix Historic Preservation Department and served on the Mesa Historic Preservation Board. Her term expires June 30, 2020.

Jessica Sarkissian, District 5. Ms. Sarkissian is a land planner with Bowman Consulting. She holds a bachelor of science in regional development from the University of Arizona and a master of administration from Northern Arizona University. Ms. Sarkissian also holds several professional planning association memberships. Ms. Sarkissian recently served on the City of Mesa Board of Adjustment. Her term will expire June 30, 2020.

New Appointment:

Shelly Allen, District 2. Ms. Allen is a retired City of Mesa employee with over thirty years of experience including in economic development, code enforcement, and public works. Ms. Allen holds a bachelor's of science in Business Management from the University of Phoenix and a Masters of Public Administration from ASU. Ms. Allen's term will expire June 30 2020.

Self-Insurance Program Board of Trustees – Five-member board with one reappointment.

Kelly Vorseth, District 3. Ms. Vorseth is a financial analyst with the Mayo Clinic. She holds an MBA from University of Phoenix. Ms. Vorseth is a member of American College of Healthcare Executives and volunteers in the community through her church and Habitat for Humanity. Her term expires June 30, 2020.

Transportation Advisory Board – Eleven-member board with two reappointments and one new appointment.

Reappointments:

David Camp, District 5. Dr. Camp is an executive consultant and advisor for Vistage. He Holds a Ph.D. from Massachusetts Institute of Technology. Dr. Camp served as Las Sendas HOA Vice President and Landscape Advisory Board. He is also an avid road cyclist. His term expires June 30, 2020.

Ian Murray, District 1. Mr. Murray is a risk and IT security manager for American Express. He holds an MBA from University of Phoenix. Mr. Murray volunteers in the community with Arizona One Disaster Medical Assistance Team. His term expires June 30, 2020.

New Appointment:

Ryan Wozniak, District 1. Mr. Wozniak is a land use and bike/ped planner with the City of Maricopa. In that role he serves as Maricopa's representative to the MAG Bike-Ped Committee. Ryan holds a bachelors of arts in Design of the Built Environment and a Masters in Urban and Environmental Planning from ASU. Ryan is very active in the Mesa community, working with RAILmesa, a refugee youth integration start up, and more. Mr. Wozniak's term expires June 30, 2020.