



City Council Report

Date: July 8, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Emergency Medical Supplies and Pharmaceuticals for the Mesa Fire and Medical Department **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Mesa Fire and Medical Department and Purchasing recommend increasing the dollar limit with Bound Tree Medical, LLC, by \$290,000, from \$710,000 to \$1,000,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract provides medical supplies per specifications for all emergency medical operations. MFMD's Emergency Medical Services and the Resources Divisions purchase and stock emergency medical supplies including pharmaceuticals for distribution to its fire stations. These emergency medical supplies include pharmaceuticals; airway and oxygen delivery items; diagnostic supplies; first aid supplies; infection control supplies; instruments; IV supplies; monitoring and defibrillation equipment; patient handling equipment; splinting and immobilization supplies; suction and related equipment; wound care and related supplies; and miscellaneous supplies.

This dollar limit increase is needed for several reasons. The pressures associated with these products has drastically increased due to pressures from the global pandemic. This includes availability as well as price increases due to purchasing products not explicitly called out for in the contract because they are otherwise unavailable. In conjunction with this, the ongoing department and citywide needs for personal protective equipment (PPE) have significantly increased. By having additional capacity in this contract, we will have the contract availability to provide these must needed supplies from our vendor when available to best serve the citizens and employees of the City of Mesa.

Additionally, the expansion of the Medical Transport Units, as well as other response units, has led to an increased order volume that was not originally anticipated in this contract at its inception. MFMD is requesting the additional funds to continue through the rest of the term for future needs of the department. This would allow the flexibility and capacity for the department to adapt to changes both internal and external as it relates to medical supplies and pharmaceuticals. This includes supporting the citywide AED program, immunization program and other grant funded programs.

Purchase Information

Action: Amendment (Dollar Limit Increase for Years 1 through 3)

Procurement Type: Request for Proposals

Contract Number: 2019105

Initial Contract Term: Three years

Possible Renewals: A maximum of two years subject to Administrative review and approval

Funding Source: Mesa Fire and Medical Department operating budget

Dollar Limit History

Original Council Award 7/8/2019:	\$535,000.00
Council approved Emergency Increase 4/20/2020:	\$150,000.00
Administrative approved Increase 6/16/2020:	<u>\$25,000.00</u>
Current Annual Contract Value:	\$710,000.00

Dollar Limit Increase Request 7/8/2020:	<u>\$290,000.00</u>
New Annual Contract Value (Years 1, 2 and 3):	<u>\$1,000,000.00</u>