

# Citizen Participation Plan

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**Date:** June 10, 2020

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for a new medical office building at Parkwood Ranch. This site is located at 10032 East Southern Avenue east of the northeast corner of Crismon Road and Southern Avenue and is an application for the construction of the building and development of the site. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

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**Pre-application Meeting:**

The pre-application meeting with City of Mesa planning staff was held on February 11, 2020. Staff reviewed the application and recommended that adjacent residents, Mesa School District and nearby registered neighborhoods be contacted.

**Action Plan:**

In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
  - All registered neighborhood associations within one mile of the project. Contact will be made with Neighborhood Outreach at 480-644-5700, City of Mesa Citizen Participation Planner to identify representatives of registered neighborhoods and other similar associations in this area.
  - Homeowners Associations within one half mile of the project.
  - Property owners within 500 and 1,000 feet from site but may include more.
  - Mesa Public School district in writing who may be affected by this application.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to provide input.

3. All persons contacted will be given a contact, a phone number and an email to present any questions or concerns about the project.
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Sincerely,



Carrie Fennelly  
Cawley Architects, Inc.