



City Council Report

Date: July 1, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal for Walk-In Groceries and Miscellaneous Items for Various City Departments and Strategic Alliance for Volume Expenditures (S.A.V.E.) Cooperative Members as requested by the Business Services Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Business Services Department and Purchasing recommend authorizing the renewal using the Glendale Elementary School District No. 40 cooperative contract with Bashas'; Food City; AJ's Market; Costco; Fry's Food and Drug; Safeway; Sam's Club; and Smart and Final; at \$160,000 through June 30, 2021, based on estimated usage.

Background / Discussion

Glendale Elementary School District as a member of S.A.V.E. acted as the lead agency for this solicitation. The City is able to utilize this contract as a S.A.V.E. member. Mesa specifically expressed an interest in using these contracts upfront to the lead agency and was identified in the solicitation document.

Council approved use of this contract on 3/4/19. The purpose of establishing these contracts is to allow agencies to purchase affordable groceries and miscellaneous items within convenient proximity to our facilities. The contract provides competitive pricing from multiple local retail vendors. This is a citywide contract that multiple departments use and rely on to provide goods and services to their internal and external customers, and employees. Main users include the Warehouse, Mesa Fire and Medical, Mesa Police, Parks and Recreation, Mesa Art Center, I.D.E.A. Museum, Fleet Services, Department of Information and Technology, Library Services and Falcon Field. Sam's Club and other vendors are their source for copy paper, bottled water, Gatorade, kitchen supplies, art supplies, food items and supplies for various events, cleaning supplies, recognition items, and miscellaneous office supplies.

This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal
Procurement Type: Cooperative Contract Use
Contract Number: 2019140

Contracting Agency/Contract Number: Glendale Elementary School District No.
40/17.01.21
Original Council Award Date: 3/4/2019
Initial Contract Term: 16 months
Possible Renewals: None
Funding Source: Individual Department's operating budget