

Citizen Participation Plan for 1810 S Crismon Rd

Date: November 4, 2019

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for Crismon Commons. This site is located at 1810 South Crismon Road on the west side of Crismon just South of Superstition Fwy and is an application for site plan, design review and pre-plat of approx. 10.9 acres. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-submittal Meeting: The pre-application meeting with City of Mesa planning staff was held on July 18, 2019. Staff reviewed the application and recommended that adjacent residents, Mesa School District and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts of their development that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:

- All registered neighborhood associations within one mile of the project.
- Homeowners Associations within one-half mile of the project.
- Property owners within 1,000 feet from site, but may include more
- Mesa School District

2. All persons listed on the contact list will receive a letter describing the project, site plan and invitation to a series of two neighborhood meetings to be held.

- The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used, and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
- The second meeting (optional or as needed) will be held two and a half weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will be copied to the City of Mesa Planner.

3. Neighborhood Associations, Homeowners Associations and Neighbors within 1,000 feet of the site

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will be called by telephone to inform them personally of the project and receive comments (optional).

4. Presentations will be made to groups of citizens or neighborhood associations upon request.
[All materials such as sign-in lists, comments, and petitions received are copied to the City of Mesa]

Schedule: Pre-submittal meeting – July 18, 2019
Application Submittal – November 4, 2019
Initial notifications and phone calls – November 25, 2019
First neighborhood meeting – December 18, 2019
Second neighborhood meeting (optional or as needed) – January 6, 2020
Submittal of Citizen Participation Report and Notification materials – January 8, 2020
Planning and Zoning Board Hearing – January 22, 2020

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