



Citizen Participation Plan

Cadence DU1 Phase 1 West

Submitted: December 16, 2019

Purpose:

The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools and businesses near the site of an application for a proposed attached single-family residential community. The site is located southeast of the southeast corner of Ellsworth Road and Cadence Parkway within Development Unit 1 Phase 1 of the Cadence master planned community on approximately 10.3 net acres. The applicant is requesting Site Plan Review and Preliminary Plat approval from the City of Mesa Planning and Zoning Board.

This plan will ensure that those affected by this application will have an adequate opportunity to learn and comment on the proposal.

Contact:

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Pre-Submittal Conference:

The pre-submittal conference with the City of Mesa planning staff was held on Tuesday, October 22, 2019 with a follow-up conference held on Tuesday, December 10, 2019.

Action Plan:

In order to provide effective citizen participation in conjunction with the applications, the following actions will be taken to provide opportunities for members of the community to understand and address any real or perceived impacts of the proposed development:

1. A contact list will be developed for citizens and agencies in this area including
 - a. Interested neighbors – focused on 1,000 feet from the site, but may include more;
 - b. Homeowners' Associations within ½ mile of the project;
 - c. All registered neighborhood associations within 1 mile of the project.
 - d. Queen Creek Unified School District

2. All persons listed on the contact list will receive a letter describing the project, application requests, site plan, and an invitation to a neighborhood meeting to be held at the Cadence Community Center.
 - a. The neighborhood meeting will be an introduction to the project, and an opportunity to ask questions and state concerns. A sign-in list will be used and comment forms will be provided. Copies of the sign-in list, any comments, and meeting minutes will be given to the City of Mesa Planner assigned to this project.
3. Presentations will be made to groups of citizens or neighborhood associations upon request.
4. Per City of Mesa notification requirements, all property owners within 500 feet of the site will be notified to inform them of scheduled public hearing dates.
5. A 4' x 4' sign shall be posted on the subject site two weeks prior to the Planning & Zoning Board.

(All materials such as sign-in lists, comments, and petitions received are copied to the City of Mesa.)

Schedule:

- Pre-Submittal Conference: Tuesday, October 22, 2019
- Follow-up Pre-Submittal Conference: Tuesday, December 10, 2019
- 1st Application Submittal: Monday, December 16, 2019
- Neighbor meeting: TBD
- 2nd Application Submittal: TBD
- Submittal of Final Citizen Participation Report and Notification materials: Ten (10) days prior to hearing. Submitted TBD
- Planning and Zoning Board Hearing: TBD
- City Council Hearing: TBD