

## **Final Citizen Participation Report**

**Date:** April 28, 2020

**Purpose:** The Purpose of this Final Citizen Participation Report is to inform the City of Mesa of the neighborhood outreach efforts and any received correspondence from concerned neighbors.

## Contact:

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**Meetings:** The initial Pre-application meeting was held in December 2019. Design review board meeting was held in April 2020. As part of the review, staff recommended that the participants named in this plan be notified of the proposed development.

**Action Plan:** The following plan is designed to accommodate the surrounding properties and comply with the request for neighbor and neighborhood involvement by the City of Mesa:

1. Send an introductory letter including our contact information to property owners within 1000' of the site and HOA's/registered neighborhoods within 1/2 mile of the site to inform them that an application has been filed with the city.

2. Send a notice of public hearing to all property owners within 500' of the site, as well as registered neighborhoods and HOA's within 1/2 mile of the site, regarding any Design Review Board meeting or Planning & Zoning hearing.

3. Provide stamped, addressed, and sealed copies of the above letters and any exhibits for owners within 500' of the site and registered neighborhoods and HOA's within 1/2 mile of the site when requested by the City of Mesa.

4. All persons listed will receive a letter, and any relevant exhibit(s) regarding the design and site layout of the proposed project and how to participate/comment on the proposed development at any relevant hearing.

Plan and Activity Report: As of April 28, 2020 the following mailings have occurred:

- 1. The Action Plan described above was executed and the City of Mesa was provided with mailings for all listed property owners in the Citizen Participation Plan for Design review on **February 18, 2020.**
- 2. The City of Mesa has been provided with all mailings for individuals and associations named for the Planning & Zoning hearing as of **April 28, 2020**.
- 3. At present, no negative comments or feedback of any kind has been received from any of the neighbors, entities, or associations contacted.