



City Council Report

Date: May 18, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Locks, Door Hardware and Related Parts for Citywide Departments as requested by the Water Resources and Parks Recreation and Community Facilities Departments **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Water Resources Department recommends increasing the dollar limit, using the State of Arizona cooperative contract with Intermountain Lock and Security, by \$75,000, from \$75,000 to \$150,000 annually, based on estimated usage.

Background / Discussion

This contract provides locks, door hardware and other parts to be used when performing repairs or replacements at City facilities. Locking systems and parts are essential for City facilities. Water Resources has a need to purchase tiered locks and related installation services available through this contract to improve security at the City's plants, pump stations, well sites, and other remote facilities.

Currently most of the remote potable water pump stations, well sites, and other remote sites, are secured with padlocks. Approximately nine years ago, Water Resources changed from the common 2130 padlock to a tiered padlock to increase security at the facilities that provide potable water. With the addition of multiple new facilities, the Department would like to make sure the facilities are properly secured with the tiered padlock, which is the Department's current standard.

The State of Arizona, as the lead agency, competitively bid and awarded this contract to multiple vendors. The State contract provides a discount off list price ranging from 37% to 70% off general catalog for locking systems and parts. This cooperative contract is particularly useful since it includes products and manufacturers the City currently uses and allows the ability for customers to order online or pickup product at their Phoenix location.

Purchase Information

Action: Amendment (Department Addition and Dollar Limit Increase)

Procurement Type: Cooperative Contract Use

Contract Number: 2020137

Contracting Agency/Contract Number: State of Arizona / CTR047693

Local Consideration: Policy did not apply to this procurement method

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of four years subject to Administrative review and approval

Funding Source: Parks Recreation and Community Facilities Department – Facilities Maintenance operating budget and Water Resources Department operating budget

Dollar Limit History

Original Council Award 2/10/2020 (Years 1, 2 and 3):	\$75,000.00
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Water Resources Addition and Increase Request 5/18/2020:	<u>\$75,000.00</u>
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New Annual Contract Value (through Year 3):	\$150,000.00
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