



# City Council Report

**Date:** May 4, 2020  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Ratification of the Emergency Purchase of Surgical Masks for the Mesa Fire and Medical Department **(Citywide)**

## Recommendation

Council is requested to approve the emergency purchase as recommended.

The Mesa Fire and Medical Department and Purchasing recommend ratifying the purchase from the contract with Autoline Industries (a Mesa business), at \$34,114.50.

## Background / Discussion.

This emergency purchase provided for 45,000 surgical masks for immediate use and are necessary to provide emergency PPE equipment for Mesa's first responders (Mesa Fire and Medical and Police Departments) and other City Departments in response to the COVID-19 pandemic.

The City is purchasing supplies related to the COVID-19 pandemic. The emergency purchases are necessary to help save lives, to protect property and public health, and to ensure public safety, as well as to lessen or avert the threat of a catastrophe. The vendor has inventory on hand and available for immediate pickup. Numerous City Departments have very limited access to surgical masks and need immediate replenishment. Any delay to receiving surgical masks may place City employees or citizens at risk.

The City believes the prices quoted to be fair and reasonable at \$0.70 per surgical mask. Prices for similar surgical facemasks, if available, have ranged anywhere from \$1.50 to over \$4.00 per mask.

The City Manager's Office authorized the emergency procurement as necessary for the immediate preservation of public health and public safety on 4/9/2020.

## Purchase Information

Action: Emergency Purchase: Immediate preservation of the public health and safety  
Procurement Type: Single Quote (Invoice No. 78780 dated 4/7/2020)  
Contract Number: 2020186  
Funding: COVID expenditures tracked using Reporting Code 100674