



City Council Report

Date: April 20, 2020
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: 16-Month Renewal to the Term Contract for Supplemental Computers, Ruggedized Laptops and Tablets for various City Departments **(Citywide)**

Recommendation

Council is requested to approve the renewal as recommended.

The Department of Innovation and Technology and Purchasing recommend renewing the contract through July 31, 2021, using the State of Arizona cooperative contracts with Dell Marketing LP; Apple Computer, Inc.; Panasonic Solutions; and Microsoft Corporation; at \$400,000, based on estimated usage.

Background / Discussion

This Contract (No. 2018026) provides for the City's PC Cycle Replacement program and provides supplemental purchases of computer equipment. Supplemental purchases are made for customer departments to meet their current and future technology needs both known and unknown.

On June 4, 2018, Council approved the annual contract amount of \$400,000 for supplemental purchases of computer equipment. The amount for the supplemental purchases is based off spending from the previous two years and annual purchases have increased compared to those years.

The Department of Innovation and Technology requests the contract amount of \$400,000 to be effective 04/21/2020 and to be used through July 31, 2021; based on an increase of technology purchase requests from City departments and incorporating Microsoft products under this contract. This estimated amount should meet the on-going technology needs of the City.

It is in the City's best interest to renew the contract through 7/31/2021, the same expiration as the State contracts. City departments are satisfied with each vendor's products and the vendors continue to meet expectations and requirements. Using these cooperative contracts continues to be advantageous to the City and it is in the City's best interest to renew this contract.

Purchase Information

Action: Renewal (16-month through 7/31/2021) and Vendor Award/Addition

Procurement Type: Cooperative Contract Use

Contract Number: 2018026

Original Council Award Date: 9/11/2017

Contracting Agency/Contract Number - Contract End Date:

State of Arizona/ADSP016-098163 (Dell) - 7/31/2021

State of Arizona/ADSP016-098839 (Apple) - 7/31/2021

State of Arizona/ADSP018-183112 (Panasonic) - 7/31/2021

State of Arizona/ADSP016-104140 (Microsoft Corporation) - 07/31/2021