

# Citizen Participation Plan for DeRoche Estates

**Date:** November 29, 2019

**Purpose:** The purpose of the Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for DeRoche Estates. This site is located at 2451 N. Val Vista Road north of the northeast corner of Val Vista and Hermosa. This is an application for the re-zoning of 4.6 acres from RS-35 to RS-35 PAD for single family housing units. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

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**Pre-submittal Meeting:** The pre-application meeting with City of Mesa planning staff was held on June 2019. Staff reviewed the application and recommended that adjacent residents, Mesa School District and nearby registered neighborhoods be contacted.

**Action Plan:** In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
  - All registered neighborhood associations within one mile of the project
  - Homeowners Associations within one half mile of the project
  - Property owners within 1,000 feet from site, but may include more
  - Mesa Public School District in writing, with copies to Mountain View High School, Stapley Jr. High School, and Isikawa Elementary School, who may be affected by this application
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a neighborhood meeting to be held on **December 13, 2019, 5-6pm** at:
  - **Stapley Junior High School**  
**3250 E. Hermosa Vista Drive**  
**Mesa, AZ 85213**
  - The meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
3. Neighborhood Associations, Homeowners Associations and Neighbors within 1,000 feet of the site will be contacted to inform them of the project and receive comments (optional).
4. Additional presentations will be made to groups of citizens or neighborhood associations upon request.

**Schedule:** Pre-submittal meeting – June, 2019

Initial contact Letter with neighbors completed – November 29, 2019

Neighborhood meeting – December 13, 2019

Application Submittal – September 16, 2019

Submittal of Citizen Participation Report and Notification materials – TBD

Planning and Zoning Board Hearing – Tentative Date January 8, 2020