



# City Council Report

**Date:** March 16, 2020  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Dollar Limit Increase to the Term Contract for Landscape Maintenance Services for Parks, Retention Basins and Sports Fields (Zone 1) for the Parks, Recreation and Community Facilities Department (**Citywide**)

## Recommendation

Council is requested to approve the contract amendment as recommended.

The Parks, Recreation and Community Facilities (PRCF) Department and Purchasing recommend increasing the dollar limit with Mariposa Landscape Arizona, Inc., by \$229,947.86 for Zone 1, from \$1,463,687.04 to \$1,693,634.90 for Year 3, based on estimated usage.

## Background / Discussion

This contract provides landscape maintenance services for sports fields, parkways, medians, parks, retention basins or grounds adjacent to City facilities. Tasks performed include, but are not limited to cleaning, irrigation, sprinkler system maintenance, trimming, mowing, weed control, fertilization, etc., depending on whether the area is turf, desert, or a combination of both. PRCF has done an analysis to bring the work under this contract in-house and contracting continues to be in the best financial interest of the City.

The City has divided the landscaping into geographic areas known as Zones 1, 2, 3 and 4. A landscaping maintenance services contract for all applicable parks, retention basins and sports fields has been established for each Zone. Zone 1 encompasses 403.32 acres of parks land and 163.73 acres of retention basin land between Power Road and Meridian Drive. Zone 2 encompasses 206.62 acres of parks land and 122.75 acres of retention basin land between Power Road and Val Vista Drive. Zone 3 encompasses 172.88 acres of parks land and 80.78 acres of retention basin land between Val Vista Drive and Stapley Drive. Zone 4 encompasses 313.44 acres of parks land and 32.01 acres of retention basin land between Stapley Drive and Price Road.

The City is currently in the second year (3/1/2019 to 2/29/2020) of the initial three-year term contract. The increase is needed to add landscaping maintenance services for Eastmark Phase III (\$146,929.22) and Signal Butte Park (\$44,694) plus a 20% contingency (\$38,324.64) for the total annual increase of \$229,947.86.

## Purchase Information

Action: Amendment (Zone 1)

Procurement Type: Request for Proposals

Contract Number: 2018028

Initial Contract Term: Three years

Possible Renewals: Two, one-year renewals subject to Administrative review and renewal

Funding Source: Parks, Recreation and Community Facilities Department operating budget (Basin Maintenance, Park Maintenance, Sports Complex Maintenance and Community Facility District Support-PRCF, Enterprise Fund – Hohokam Sub-Fund) and the Environmental Compliance Fee

Original Council Award Date: 2/5/2018

### Dollar Limit History

Original Council Award (Years 1, 2 and 3):	\$1,435,319.57
Council approved Increase 12/2/2019:	\$28,367.47
Dollar Limit Increase Request (for Year 3):	<u>\$229,947.86</u>
New Contract Value (Year 3 – 3/1/2020 to 2/28/2021):	<u>\$1,693,634.90</u>