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OFFICE OF THE
CITY MANAGER

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TO: Mayor and Council

FROM: Scott J. Butler, Deputy City Manager

CC: Chris Brady, City Manager

SUBJECT: Community Outreach Funds

DATE: February 13, 2020

City Staff was asked by the Council to draft revisions and updates to the Community Outreach Funds policy guidelines in order to provide additional definition and clarity as to their use. In addition, suggested improvements to the City's reporting of those funds, along with draft disclosure forms have been provided.

Last month, the Audit, Finance and Enterprise Committee members reviewed the drafted policy guidelines and disclosure forms, and recommended that Staff present them to the City Council for discussion and feedback.