



City Council Report

Date: February 24, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for a Driving Safety Solution (Addition) for the Environmental Management and Sustainability Department **(Funded by the Capital Enterprise Fund – Solid Waste Sub Fund) (Single Response) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Environmental Management and Sustainability Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the single, responsive and responsible proposal from Mountain Regional Equipment Solutions, Inc., Year 1 and Initial Purchase at \$445,000, based on estimated requirements; and Years 2 and 3 at \$50,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

In 2013, Environmental Management and Sustainability began piloting DVR systems in 4 collection vehicles. This system has proven to be a valuable tool in many instances and is a specification in all of our new vehicles. This purchase will provide a camera and DVR system, and installation services for Environmental Management and Sustainability Department's refuse collection vehicle fleet. Camera equipment/products, installation/labor and related supplies will be provided for three barrel-trucks, two container trucks, four front-loaders, one rear-loader, four roll-offs, 37 side-loaders and six light-duty pickup trucks.

The purpose of the system is to monitor and record what is occurring in and around the vehicle as it is being operated, and to act as a record of documentation in matters of disputes, public safety, and claims of damage to persons and/or property. This system will enhance the department's safety program and provide better customer service in situations of questionable service and provide a safety tool while on route and serving the community.

The City sent bid notices to approximately 200 vendors and received one proposal response. A comparative analysis was not performed since only one response was received. The evaluation committee evaluated the response in accordance with the City's established policies and procedures. The evaluation committee determined the single respondent met all of the solicitation requirements. The department confirmed that the pricing offered by Mountain Regional Equipment Solutions is fair and reasonable.

Purchasing sent e-mails to multiple vendors asking why they did not submit a response for the Request for Proposal. Norwood Equipment is the only vendor that responded to the e-mail and stated they do not have the capacity to perform required installation services after hours. After hours installation is required, as this is when the City's refuse fleet is not in use.

Award is being recommended to the single and qualified proposal from Mountain Regional Equipment Solutions, Inc. The evaluation committee unanimously agreed on the recommendation.

Mountain Regional Equipment Solutions, Inc. has been an authorized Brigade product distributor and installer since 2015.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2019199

Local Consideration: Not applicable as there were no Mesa responses

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a two-year period subject to Administrative review and approval

Funding Source: Environmental Management and Sustainability Department budget through the Capital – Enterprise Fund (Solid Waste)

AWARD DESCRIPTION	
Brigade Driving Safety Solution Purchase and Installation Services per Contract No. 2019199	
Three Barrel-Trucks	\$17,950.47
Two Container-Trucks	\$11,966.98
Four Front-Loader Trucks	\$32,071.92
One Rear-Loader Truck	\$6,109.05
Four Roll-Off Trucks	\$24,515.96
37 ALS Side-Loader Trucks	\$247,539.99
Six Light Duty Pickup Trucks	<u>\$35,900.94</u>
Base Sub Total	\$376,055.31
Estimated 8.3% Sales Tax	<u>\$31,212.59</u>
Base Total (<u>57 Vehicles</u>)	\$407,267.90
Contingency Requested	<u>\$37,732.10</u>
Total Amount Requested (Year 1)	<u>*\$445,000.00</u>
Annual Amount Requested (Years 2 and 3)	<u>**\$50,000.00</u>
*Funded by the Capital-Enterprise Fund (Solid Waste Sub Fund).	
**Estimated for replacement parts, maintenance and repairs.	