



City Council Report

Date: February 10, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Term Contract with Four Years of Renewal Options for Locks, Door Hardware and Related Parts for Citywide Departments as requested by the Parks Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Parks Recreation and Community Facilities Department and Purchasing recommend authorizing the purchase using the State of Arizona cooperative contract with Intermountain Lock and Security at \$75,000 annually, based on estimated usage.

Background / Discussion

This contract will provide locks, door hardware and other parts to be used when performing repairs or replacements at City facilities. Locking systems and parts are essential for the department.

The State of Arizona, as the lead agency, competitively bid and awarded this contract to multiple vendors. The State contract provides a discount off list price ranging from 37% to 70% off general catalog for locking systems and parts. This cooperative contract is particularly useful since it includes products and manufacturers the City currently uses and allows the ability for customers to order online or pickup product at their Phoenix location.

Purchasing Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2020137
Contracting Agency/Contract Number: State of Arizona / CTR047693
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: One year
Possible Renewals: Up to a four-year period subject to Administrative review and approval
Funding Source: Parks Recreation and Community Facilities Department – Facilities Maintenance operating budget