



City Council Report

Date: January 13, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for T-Shirts, Artwork and Graphics for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend authorizing the renewal with Vida Ventures, Inc. dba Rainbow Graffixx (a Mesa business); Koehler Parker dba Logowear Express; Kimball Concepts Ltd (a Mesa business); Surf and Ski Enterprise (a Mesa business); and Lane Award Manufacturing, at \$45,000.00 annually, based on estimated usage.

Background / Discussion

This contract provides pre-qualified vendors to supply t-shirts, design artwork, silkscreen and graphics for the Parks and Recreation Division. Approximately 20,000 t-shirts are purchased throughout the year in varying quantities and colors with a variety of artwork styles. The shirts are furnished to recreational event participants, volunteers, administrative staff and other officials. Because City employees may be required to travel to the vendor's place of business to review artwork, leave or pick up an order, the contract specifications require the vendor to be located within a 15-mile radius of Gilbert Road and Main Street in Mesa, Arizona.

All five vendors agreed to renew the contract. Jobs are quoted among the approved vendors therefore pricing is always competitive. The City has been satisfied with each vendor's performance. The vendors continue to meet contractual obligations and have provided excellent customer service to City staff. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2)
Procurement Type: Request for Proposals
Contract Number: 2017105
Initial Contract Term: Three years
Possible Renewals: One-year renewal subject to Administrative review and approval
Funding Source: Parks, Recreation and Community Facilities Department operating budget