



City Council Report

Date: January 13, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for On-Site Refuse Truck Washing Services for the Environmental Management and Sustainability Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Environmental Management and Sustainability Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Ace Mobile Wash, Inc., at \$52,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide monthly washing of City owned refuse vehicles. These washing services will be performed by a crew with a mobile washing unit. The vendor furnishes all labor, materials and equipment necessary to maintain the overall cleanliness of the exterior of City vehicles and equipment covered by this contract.

The City solicited for On-Site Refuse Truck Washing Services on 11/7/2019. Proposals were due 12/5/2019. The City received two proposals of which both met the minimum qualifications. The evaluation committee scored the proposals based on the scoring criteria in the solicitation. Award is recommended to the highest scored respondent, Ace Mobile Wash, Inc. The evaluation was conducted by and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2020095
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three years
Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval
Funding Source: Environmental Management and Sustainability Department operating budget

Proposal Responses

Ace Mobile Wash, Inc. - Phoenix, AZ
Fleetwash, Inc. - Fairfield, NJ

Final Scoring

Respondent	Total Points Possible / 100
Ace Mobile Wash, Inc. (Recommended)	<u>71</u>
Fleetwash, Inc.	60