

November 4, 2019

Dear Cindy Ornstein:

Congratulations! We are happy to inform you that the following application to the National Endowment for the Arts is recommended for funding in the amount of \$60,000.00. This tentative funding recommendation is **not** the official award notice, which is contingent upon final Arts Endowment review.

Please read this entire document carefully, as it includes important legal requirements and time-sensitive instructions for completing your proposal review. **Do not click "Accept" in REACH until you have uploaded all the required documents.**

Applicant: City of Mesa, Arizona

Application: 1858196-62

Period of Performance: January 1, 2020 to September 30, 2021

Recommended Amount: \$60,000.00

Project: To support the commission of a site-specific work by artist Cannupa Hanska Luger.

IMPORTANT NOTES

NHPA/NEPA COMPLIANCE: Your project requires National Historic Preservation Act (NHPA) and/or National Environmental Policy Act (NEPA) review. Submit the NHPA/NEPA Questionnaire form, available in REACH under the Instructions Tab of the Offer. Be sure to identify the exact location(s) of the activity and the exact type(s) of activity with as much specificity as possible. For an overview of the Arts Endowment's review process and a description of required information, a short webinar and additional guidance are available for review at <https://www.arts.gov/grants/manage-your-award>.

ATTENTION: Funding is recommended to specifically support activities taking place in Arizona. As needed, please revise the Project Budget to only include costs related to these activities.

This tentative funding offer may be withdrawn if you fail to respond by November 29, 2019.

A copy of this Offer Letter is viewable through eGMS | Reach (REACH), the Arts Endowment's electronic management system for application review and award management at <https://grants.arts.gov/eGMS-Reach/Login.aspx>. Submit required forms and updates through REACH. User names are provided below.

Authorized Representative: **Cindy Ornstein**

User Name: **COrnstein**

Project Director: **Cindy Ornstein**

User Name: **COrnstein**

Primary Contact/Grants Administrator: **Leanne Cardwell**

User Name: **LeanneCardwell**

If this is your first time accessing REACH, follow the instructions on NEA's [REACH home page](#). Note that the site will be down for required maintenance from Friday, November 8, 2019, 10 p.m. ET to Sunday, November 10, 2019, 4 p.m. ET.

Publicity concerning this recommended award is embargoed until further notice. Please do not make any public announcements, including social media mention, about this grant until you are contacted by the Arts Endowment's Office of Public Affairs. We anticipate that the Office of Public Affairs will follow up with you in mid-December with more information

REQUIRED FORMS TO BE UPLOADED: In order to proceed to final review, your organization must complete the following forms and upload them to the Documents tab under MY OFFER in REACH. **DO NOT CLICK "ACCEPT" UNTIL ALL DOCUMENTS ARE UPLOADED.** Do this no later than November 29, 2019. This offer may be withdrawn if you fail to respond by the deadline.

(1) **PROJECT BUDGET:** Submit an updated Project Budget reflecting the recommended funding amount of \$60,000.00. **Total project costs are required to be at least twice this amount, but are strongly recommended to be no more than 10 times this amount.** This is your opportunity to adjust activities, participants, costs, and/or the timeline/period of performance based on the available funding. Right-sizing your project budget in response to the recommended funding amount will lessen the administrative burden of managing a federal award. Documentation of all costs included in your budget may be required by the Arts Endowment for audit at any time.

(2) **ACCESSIBILITY:** Submit the Accessibility Questions form. Federal regulations require that all National Endowment for the Arts' funded projects be physically and programmatically accessible to people with disabilities.

(3) **NHPA/NEPA COMPLIANCE** (if applicable): IF this Offer Letter contains a note above regarding NHPA/NEPA Compliance (under the heading: Important Notes), the NHPA/NEPA Questionnaire form is also required.

Your organization must have an active registration in SAM.gov and no Federal debt in order for the National Endowment for the Arts to make this award. To check your organization's status, go to www.sam.gov. If you need assistance, visit the Federal Service Desk at www.fsd.gov.

The Endowment's Office of Grants Management must conduct a final review to ensure compliance with Federal rules and regulations before issuing the award. Program or Grants Staff may contact you for additional information. This review generally takes between two to six months, depending on a variety of factors.

We look forward to working with you to complete this final stage of the grant review process. If you have questions, contact Program Specialist Lara Holman Garritano at Locals@arts.gov or 202-682-5586.

Sincerely,



Michael Orlove
Director of State, Regional, and Local Partnerships