



City Council Report

Date: December 2, 2019
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract (Years 2 and 3) for Transportation Landscape Maintenance and Refurbishment Services as requested by the Transportation Department **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Transportation Department and Purchasing recommend increasing the dollar limit with BrightView Landscape Services, Inc., a subsidiary of BrightView Landscapes, LLC, by \$280,000, from \$2,882,136 to \$3,162,136 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

Maintaining the health and appearance of the City's landscape is a high priority for the Transportation Department. The contractor maintains landscapes, multi-use paths, transit centers and selected bus stops. The contractor also renovates landscape areas designated for refurbishment projects. The contractor furnishes all labor, equipment and materials costs for these services.

The originally awarded vendor, Environmental Earthscapes Inc., dba The Groundskeeper was acquired, and as of 2/1/2019, the contract was assigned to BrightView Landscape Services, Inc., a subsidiary of BrightView Landscapes, LLC.

This contract is currently in Year 2 (1/1/2019 to 12/31/2019) of the initial three-year term contract. The Transportation Department would like to increase the spending threshold for this Contract (No. 2018060) for Years 2 and 3. This contract is used operationally by the department for both routine landscape maintenance as well as the Lifecycle Landscape Refurbishment program.

In the FY 19/20 adopted budget, Council had approved for the department a one-time budget adjustment of \$250,000 for routine street maintenance as well as \$500,000 for citywide Landscape Refurbishment under the Capital Improvement Lifecycle program. The additional spending capacity for Years 2 and 3 (\$280,000 annually) is needed to accommodate the spending needs for both programs and to cover department spending until the end of the three-year initial contract term which is due to expire on 12/31/2020.

Transportation will be working with the Purchasing Division on the future annual adjustments needed for future renewals (Years 4 and 5).

Purchase Information

Action: Amendment (Dollar Limit Increase for Years 2 and 3)

Procurement Type: Request for Proposals

Contract Number: 2018060

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years

Funding Source: Transportation Department operating budget through the Local Streets Fund (In the FY 2020 adopted budget, Council approved a one-time budget adjustment of \$250,000 for routine street maintenance as well as \$500,000 for citywide Landscape Refurbishment under the Capital Improvement Lifecycle program)

Original Council Award Date: 12/11/2017

Dollar Limit History

Original Award Amount (Years 1, 2 and 3):	\$2,882,136.00
Increase Request (Year 2):	<u>\$280,000.00</u>
New Contract Value (1/1/2019 through 12/31/2019):	\$3,163,000.00

Original Award Amount (Years 1, 2 and 3):	\$2,882,136.00
Increase Request (Year 3):	<u>\$280,000.00</u>
New Contract Value (1/1/2020 through 12/31/2020):	\$3,163,000.00