



# City Council Report

**Date:** December 2, 2019  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Six-Month Renewal to the Term Contract for Locks, Door Hardware and Other Parts as requested by the Parks Recreation and Community Facilities Department **(Citywide)**

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks Recreation and Community Facilities Department and Purchasing recommend authorizing the renewal using the State of Arizona cooperative contract with Intermountain Lock and Security at \$50,000, based on estimated usage.

## Background / Discussion

This contract provides locks, door hardware and other parts to be used when performing repairs or replacements in City facilities.

The State of Arizona contract was competitively bid and provides discounts off list price ranging from 5 to 62%. Due to the volume pricing in this State contract, it is unlikely that issuing a formal bid would result in lower prices. This cooperative contract is particularly useful since it includes products and manufacturers the City currently uses.

The State of Arizona contract was extended through 12/31/19 while a new contract is being solicited. Using the State contract continues to be advantageous to the City and it is in the City's best interest to renew the City's contract through the same contract period.

## Purchase Information

Action: Renewal (7/8/2019 to 12/31/2019)  
Procurement Type: Cooperative Contract Use  
Contract Number: 2018241  
Original Council Award Date: 7/9/2018  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None  
Funding Source: Parks Recreation and Community Facilities Department – Facilities Maintenance operating budget