



City Council Report

Date: December 2, 2019
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Special Events Management Services for the Public Information and Communications Department
(Citywide)

Recommendation

Council is requested to approve the contract amendment as recommended.

The Public Information and Communications Department and Purchasing recommend increasing the dollar limit with Entertainment Solutions of Arizona, Inc., by \$32,000, from \$132,250 to \$164,250 for Year 5 of the term contract.

Background / Discussion

This contract provides special events management services including, but is not limited to, event production services for three major City of Mesa annual festivals: Spring Training Festival (January/February); Arizona Celebration of Freedom - Independence Day event (June/July); and Merry Main Street (November/December). The vendor takes on the roles of co-producer, production manager and site manager working closely with the Public Information and Communications Department and other City Departments.

The dollar-limit increase is for event management services for the Falcon Field Airport. Entertainment Solutions of Arizona will assist the City and Falcon Field Airport in planning, coordination and execution of the 2020 Falcon Field Open House scheduled for March 28, 2020.

Purchase Information

Action: Amendment
Procurement Type: Request for Proposals
Contract Number: 2016043
Funding Source: Falcon Field Department operating budget

Dollar Limit History

Council Renewal Award 8/19/2019 (Year 5):	\$132,250.00
Dollar-Limit Increase Request 12/2/2019:	<u>\$32,000.00</u>
New Contract Value (through 11/9/2020):	<u>\$164,250.00</u>