



# City Council Report

**Date:** December 2, 2019  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Renewal with a One-Year Renewal Option to the Term Contract for Engineered Wood Fiber for the Parks Recreation and Community Facilities Department **(Citywide)**

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks Recreation and Community Facilities Department and Purchasing recommend authorizing the renewal with Reidhead Forest Management, at \$43,134 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

## Background / Discussion

This contract provides the engineered virgin wood fiber that is used to refurbish the safety surface under and around playground equipment at various Park playgrounds throughout the City.

Reidhead Forest Management has agreed to renew the contract maintaining the current pricing. The City has been satisfied with the vendor's performance, quality of product and services. The Producer Price Index has increased by more than 9% over the last three years but the vendor is not requesting a price increase. Re-soliciting this contract is not likely to result in lower pricing. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (1<sup>st</sup> of 2 possible)  
Procurement Type: Request for Bids  
Contract Number: 2017082  
Original Council Award Date: 1/23/2017  
Initial Contract Term: Three years  
Possible Renewals: One-year renewal subject to Administrative review and approval  
Funding Source: Parks Recreation and Community Facilities Department operating budget.