



# City Council Report

**Date:** November 18, 2019  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Electrical Maintenance, Installations and Lighting Repairs for the Parks, Recreation and Community Facilities Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Henry Bros., Inc., dba DECA Southwest at \$85,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract will provide routine, preventative and emergency maintenance of all components of the lighting and electrical systems in the Parks and Recreation Division. In general, electrical services may include, but not be limited to installation, repairs, upgrades and routine maintenance to include supervision, labor, equipment, materials, tools and transportation to complete all work. The Scope of Work is divided in two major categories: Low Voltage Electrical Services, and Lighting Maintenance, Repairs and Installation at Parks, Basins, Sports Field and Aquatic Facilities.

The City solicited for Electrical Maintenance, Installations and Lighting Repairs on 8/21/2019. The City received five proposals, of which all met the minimum qualifications. The evaluation committee completed the Final Scoring of these responses against the scoring criteria in the solicitation. Award is being recommended to the highest scored respondent, Henry Bros., Inc., dba DECA Southwest. The evaluation committee unanimously agreed on the recommendation.

## Purchase Information

Action: Award  
Procurement Type: Request for Proposals  
Contract Number: 2020027  
Local Consideration: Not applicable as there were no Mesa responses  
Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Parks, Recreation and Community Facilities Department operating budget through the Environmental Compliance Fee (Basin Maintenance), General Fund (Park Maintenance, Sports Complex Maintenance and Aquatics Maintenance), Enterprise Fund (Hohokam/Fitch Sports Complex and Cubs Spring Training Facility)

## Proposal Responses

North Coast Electric, dba Arizona Lighting Solutions - Phoenix, AZ

Henry Bros., Inc., dba DECA Southwest - Gilbert, AZ

Fluoresco Services, LLC - Phoenix, AZ

Hawkeye Electric, Inc. - Chandler, AZ

Northstar Communications, Inc. - Gilbert, AZ

## Final Scoring

Respondent	Total Points Possible / 200
DECA Southwest (Recommended)	<u>180.51</u>
Northstar Communications, Inc.	173.37
Fluoresco Services, LLC	168.43
Hawkeye Electric, Inc.	159.52
Arizona Lighting Solutions	125.67