



City Council Report

Date: November 4, 2019
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Extension and Dollar Limit Increase to the Term Contract for Heavy-Duty Automotive Body Repair Services for the Fleet Services Department
(Citywide)

Recommendation

Council is requested to approve the contract amendment as recommended.

The Fleet Services Department and Purchasing recommend extending the contract through April 6, 2020; and increasing the dollar limit by \$150,000 with Rush Truck Center – Phoenix, Vanguard Truck Center, Freightliner of Arizona, and MAACO Collision Repair (a Mesa business); from \$100,000 to \$250,000 through the contract extension, based on estimated requirements.

Background / Discussion

This contract provides a qualified vendor list of automotive body repair vendors for non-exclusive repair service for the City fleet of approximately 300 heavy-duty trucks on an as-needed basis. The City requests repair estimates from the qualified vendor list. The repair work is awarded to the lowest priced, responsive, responsible repair estimate submitted.

On 7/10/2019, the City issued a solicitation on for Heavy-Duty Automotive Body Repair Services and received only two responses of which only one vendor was responsive. Fleet Services and Purchasing elected to reissue the solicitation on 8/1/2019, of which again only one vendor was responsive. Extending this contract is necessary due to the City's need for the continuation of heavy-duty automotive body repair services and to allow the current vendors to quote for repair services as needed. The extension will allow the City the time to rebid the contract or look for a cooperative contract to meet the City's needs going forward.

Additionally, the City currently has two heavy-duty vehicles (a Parks dump truck and a Solid Waste refuse truck) that require automotive body repair services. These Departments have been borrowing vehicles in order to maintain their same service levels. Rush Collision Center provided estimates of \$55,000 in damages not including incidentals and repair time of 6 to 10 weeks. Fleet Services anticipates the repairs to be completed in December 2019, and to be invoiced in January 2020.

Purchase Information

Action: Amendment (6-Month Extension through 4/7/2020)

Procurement Type: Request for Qualifications

Contract Number: 2014045

Initial Contract Term: Three years

Original Council Award Date: 5/19/2014

Possible Renewals: None

Funding Source: Fleet Services Department operating budget through the Fleet Internal Services Fund

Dollar Limit History

Renewal Award 8/20/2018:	\$75,000.00
Administrative approved Increase 6/25/2019:	\$25,000.00
6-Month Extension and Increase Request 11/4/2019:	<u>\$150,000.00</u>
New Contract Value through 4/6/2020:	<u>\$250,000.00</u>