



City Council Report

Date: November 4, 2019
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for Automated Vehicle Location Equipment and Related Services for Various City Departments as requested by the Information Technology Department
(Citywide)

Recommendation

Council is requested to approve the contract renewal as recommended.

The Information Technology Department and Purchasing recommend authorizing the renewal with Marshall and Associates dba MarshallGIS at \$218,884 annually, based on estimated usage.

Background / Discussion

In 2017, the City began utilizing the Automated Vehicle Location solution (AVL) by MarshallGIS for tracking City vehicles using a GPS system and managing City vehicles' location, speed, idle time, and other data. AVL has provided enhanced functionality including the ability to perform turn-by-turn routing, enter Commercial Driver's License (CDL) pre and post-vehicle inspections information, and integrates with both the Transportation Department's work order management system and the City's GIS platform. It has allowed the City to pursue process improvements with both operational and cost efficiencies, as well as contribute to the safety of City employees.

MarshallGIS agreed to renew the contract under the same terms, conditions and current pricing. The City has been satisfied with the vendor's products and performance. Rebidding this contract would likely expose the City to higher prices for these products as well as downtime for City vehicles. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2 possible)
Procurement Type: Request for Proposals
Contract Number: 2016295
Original Council Award Date: 12/12/2016
Initial Contract Term: Three years
Possible Renewals: One-year renewal subject to Administrative review and approval
Funding Source: Department purchasing the AVL equipment and services is responsible for the funding