



# City Council Report

**Date:** September 9, 2019  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for a Generator Replacement Program for the Parks, Recreation and Community Facilities Department and the Information Technology Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

Committees representing the Parks, Recreation and Community Facilities (PRCF) and Information Technology (IT) Departments and Purchasing evaluated responses. The evaluation committees recommend awarding the contract to the highest scored proposal for each group to Valleywide Generator Service, LLC (a Mesa business) at \$635,000 (2019-20), \$624,000 (2020-21), and \$605,000 (2021-22); based on estimated requirements, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

The contract will provide qualified manufacturers along with their authorized resellers to furnish and install approximately sixteen permanent emergency standby generators and transfer switches over the next five years. The contract requires the Services/Work to be turnkey solutions to include all mobilization, labor, equipment, materials, shipping, and supervision necessary to provide permanent standby emergency generators. The City anticipates replacing four generators per year.

PRCF – Facilities Maintenance will facilitate the replacement of several generators throughout the City with the majority being public safety locations (eight Fire Stations, Main Library and Police Department Substation). Facilities Maintenance intends to replace the generators in phases as budget allows over the three-year term. Information Technology - Communications intends to replace all eight of their existing generators with eight new generators of the same manufacturer and model over Fiscal Years 2020, 2021 and 2022.

The City received two proposals, of which, both met the minimum qualifications, and a No Bid response. The PRCF and IT evaluation committees then evaluated the proposals based on the evaluation criteria in the solicitation. Based upon the evaluation results, each evaluation committee determined that Valleywide Generator Service submitted the most advantageous proposal. The evaluation was conducted by and points were awarded by consensus by each evaluation committee. Award is being recommended to the highest scored proposal with the lowest overall cost, Valleywide Generator Service. The evaluation committee unanimously agreed on the recommendation.

## Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2019167

Local Consideration: The Mesa bidder was already the lowest, responsive and responsible bidder

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget \$500,000; and Information Technology Department – Communications operating budget - Fiscal Year (FY) 2020 \$135,000, FY 2021 \$124,000, and FY 2022 \$105,000

## Proposal Responses

Affordable Commercial Construction, LLC - Mesa, AZ

Valleywide Generator Service, LLC - Mesa, AZ

No Bid response received:

JFK Electrical Contracting – Gilbert, AZ

## Final Scoring (PRCF – Facilities Maintenance)

Respondent	Total Points Possible / 1,200
Valleywide Generator Service (Recommended)	<u>781.32</u>
Affordable Commercial Construction, LLC	725.88

## Final Scoring (Information Technology – Communications)

Respondent	Total Points Possible / 1,200
Valleywide Generator Service (Recommended)	<u>718.96</u>
Affordable Commercial Construction, LLC	625.70