



City Council Report

Date: September 9, 2019
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for Pest Control Services for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend authorizing the renewal with Bug Off Pest Control, LLC, at \$29,405 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

Background / Discussion

This contract provides routine and additional pest control services at City facilities. Interior and exterior services are needed to maintain and avoid common pests including but not limited to rodents, scorpions, spiders, roaches, pantry pests, bed bugs, lice, rats, mice, etc.

Bug Off Pest Control, LLC agreed to renew the contract without a pricing increase. The City has been satisfied with the vendor's performance. Rebidding this contract would likely expose the City to higher prices for these services. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (Year 4)
Procurement Type: Request for Bids
Contract Number: 2016296
Original Council Award Date: 9/12/2016
Initial Contract Term: Three years
Possible Renewals: One-year renewal subject to Administrative review and approval
Funding Source: Parks, Recreation and Community Facilities Department - Facilities Maintenance operating budget.