



City Council Report

Date: August 26, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Purchase to Configure Eight Study/Meeting Rooms (Additions) at the Main Library as requested by the Library Services Department (**District 4**)

Recommendation

Council is requested to approve the award as recommended.

The Library Services Department and Purchasing recommend authorizing the purchase using the State of Arizona cooperative contract with Goodmans Interior Structures at \$74,897.20.

Background / Discussion

This purchase will provide materials and installation of DIRT walls/doors and other materials for eight study/meeting rooms at the Main Library. The six small meeting rooms can seat 4 people while the two larger meeting rooms will accommodate 12. Currently, the Library has three meeting rooms for public use and they are frequently in use.

The meeting rooms are part of a larger project (Phase I) to improve services for adults. Improvements include moving the public computers and the Library Navigator's office to the second floor where adult fiction and non-fiction materials are located. This will consolidate adult services on the second floor. (Exhibit A)

Adult services is moving to the second floor to make room for an expanded and remodeled Children's Room (Phase II) The first floor will focus on services for families and children, ages 0-18.

The City has purchased furniture for multiple projects through Goodmans in the past and has had a positive experience. Goodmans subcontracts with DIRT to provide materials for walls, doors, and other materials for this project. Because of their working knowledge of DIRT materials that will be installed, Goodmans is suitable for this project.

On 10/1/2018, Council approved using the contract with Goodmans Interior Structures (Contract No. 2019041) who is the only authorized Herman Miller dealer in the Phoenix area and subcontracts with DIRT. Any projects that exceed \$25,000 are brought separately to Council for approval.

The State cooperative contract was competitively bid, meets procurement requirements and prices are competitive due to nationally based volume contract pricing. It is unlikely that competitive bidding would result in better pricing than through this cooperative contract.

Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2020024

Contracting Agency/Contract Number: State of Arizona/ADSPO18-211721

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Funding Source: Library Services Department operating budget

AWARD RECOMMENDATION

Furnish and Install 190 LF of DIRT wall/doors to include DIRT walls with cornice rail detail at 7'4"H, DIRT solid dividing walls in "Moody Blue" with one design reveal, (8) Goldie (framed glass) barn doors with non-locking 30" bar pull, and Seismic track to secure DIRT walls to floor per Contract No. 2020024 and State of Arizona ADSPO18-211721 and Cost Estimate dated 7/3/2019.

Base - DIRT	\$53,883.20
Installation Hardware	\$475.00
Design	\$825.00
Installation	<u>\$15,420.00</u>
Sub-Total	\$70,603.20
Estimated Sales Tax	<u>\$4,294.00</u>
Total	<u>\$74,897.20</u>

[illegible]

