



City Council Report

Date: August 26, 2019
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for Compressed Natural Gas (CNG) Station Maintenance for the Energy Resources Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Energy Resources Department and Purchasing recommend authorizing the renewal with Trillium Transportation Fuels, LLC, at \$96,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract provides for the maintenance, parts and repair of the CNG station at 730 N. Mesa Drive. The contract includes compressors, dispensers, storage, and all other associated parts/equipment. The contractor also provides semi-annual training for City employees relating to maintenance requirements of the CNG station.

Trillium Transportation Fuels, LLC agreed to renew the contract for another year without a price increase; the Consumer Price Index has increased by 6.1% over the three-year contract term. The City has been satisfied with each vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2 possible)
Procurement Type: Request for Proposals
Contract Number: 2017002
Original Council Award Date: 9/12/2016
Initial Contract Term: Three years
Possible Renewals: One-year renewal subject to Administrative review and approval
Funding Source: Energy Resources Department operating budget through the Enterprise Fund – Gas Utility Sub Fund