

Citizen Participation Plan

Record No. Zon19-00403

Date: July 8, 2019

Purpose:

The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, institutions and businesses in the vicinity of the site of an application for the Home 2 Suites by Hilton at the Longbow Business Park and Golf Club. This site is located at 5705 East Longbow Parkway, located midway between Higley and Recker Roads. The use of the site is compliant with existing zoning requirements but requires a use permit for a height exemption from 40 feet to 53 feet, which is well within FAA restrictions (already approved). This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Action Plan:

In order to provide effective citizen participation in conjunction with this application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts of the development that members of the community may have.

1. A contact list (see attached) has been developed for citizens and associations in the area including:

- All registered neighborhood associations within one mile of the project.
- Homeowners Associations within one half mile of the project.

- There are no residences within 1,000 feet of site, but we will reach out the registered individuals within the closest neighborhoods.
2. All persons and entities listed on the contact list will receive a letter (see attached) describing the project, the anticipated project schedule milestones, site plan and invitation to a neighborhood meeting to be held The Grille at Longbow Golf Club.
- The meeting will be an introduction to the project, and opportunity for attendees to ask questions and state concerns. A sign-in list will be maintained and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project (Cassidy Welch).
3. Presentations will be made to groups of citizens or neighborhood associations upon request.
[All materials such as sign-in lists and comments, will be copied to the City of Mesa].

Schedule:

- Pre-Application meeting: 3/26/19
- Planning and Zoning Submittal: 5/20/19
- Invitations to Neighborhood Meeting sent: 6/27/19
- Citizen Participation Plan submitted: 7/8/19
- Neighborhood Meeting: 7/17/19
- Notifications re: Design Review work session sent: 7/30/19
- Separate notifications re: P&Z Hearing sent: 7/30/19
- Submittal of Citizen Participation Report and Notification materials: 7/30/19
- Design Review work session: 8/13/19
- Planning and Zoning Hearing: 8/14/19