

Citizen Participation Plan for Union at Riverview

Case# ZON19-00406

Date: June 5, 2019

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the Union at Riverview office project Phase A. This site is located at 930 and 940 N. Riverview Auto Drive and is an application for Site Review approval for a 4-story office building and 4-level parking garage. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Doug Klocke

Lincoln Property Company

3131 E. Camelback Road, Suite 210

Phoenix, AZ 85016

(602) 912-8888; (602) 912-8870 (FAX)

Email: DKlocke@LPC.com

Pre-Submittal Meeting: The pre-application meeting with City of Mesa planning staff was held on April 30, 2019. Staff reviewed the application and recommended that adjacent residents, businesses and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - All registered neighborhood associations within one mile of the project.
 - Homeowners Associations within one half mile of the project.
 - Property owners within 1,000 feet from site, but may include more
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a series of two neighborhood meetings to be held at Sheraton Mesa Hotel at 860 N Riverview, Mesa, AZ 85201.
 - The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used, and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
 - The second meeting (optional or as needed) will be held two weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will be copied to the City of Mesa Planner.
3. Neighborhood Associations, Homeowners Associations and Neighbors within 1,000 feet of the site will be called by telephone to inform them personally of the project and receive comments (optional).
4. Presentations will be made to groups of citizens or neighborhood associations upon request.

[All materials such as sign-in lists, comments, and petitions received are copied to the City of Mesa]

Schedule: Pre-submittal meeting	<u>April 30, 2019</u>
Application Submittal	<u>May 20, 2019</u>
Mail notifications to HOA	<u>June 5, 2019</u>
First neighborhood meeting	<u>June 21, 2019</u> at 4pm, Sheraton Mesa Hotel
Second neighborhood meeting	TBD as needed
Submittal of Citizen Participation Report and Notification materials	<u>July 8, 2019</u>
Planning and Zoning Board Hearing	<u>August 14, 2019</u>