



City Council Report

Date: August 19, 2019
To: City Council
Through: Mike Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: One-Year Renewal to the Term Contract for Pad Mounted Switchgear for the Materials and Supply Warehouse (for the Energy Resources Department)
(Citywide)

Purpose and Recommendation

Council is requested to approve the contract renewal as recommended.

The Business Services and Energy Resources Departments and Purchasing recommend authorizing the renewal with G & W Electric Company, at \$500,000 annually, based on estimated requirements.

Background / Discussion

This contract provides pad mounted switchgears for new service installations and repair work by Energy Resources Department - Electric Utility at various substations and on the underground distribution circuits. Materials and Supply orders and maintains stock inventory as needed.

Council approved a one-year renewal on 11/20/2017 which expired on 1/13/2019. Because there was no usage, the contract was mistakenly not renewed for the final year. Materials and Supply and Energy Resources are requesting to renew the contract for Year 5 because they currently have a need for items on this contract for several City projects. The vendor is open to this late renewal.

Concurrent with this renewal, Energy Resources and Engineering are continuing revisions to the specifications for a new contract to include different configurations and other types of switch devices.

Purchasing Information

Action: Renewal (2nd of 2 possible)
Procurement Type: Request for Bids
Contract Number: 2015038
Original Council Award Date: 1/12/2015
Initial Contract Term: Three years
Funding Source: Energy Resources Department - Electric Utility operating budget