



# City Council Report

**Date:** August 19, 2019  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Renewal and One-Year Renewal Option to the Term Contract for Landscape Maintenance Services – Aquatic Facilities for the Parks, Recreation and Community Facilities Department **(Citywide)**

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend authorizing the renewal with Agave Environmental Contracting, Inc., at \$59,500 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides landscape maintenance services for City aquatic facilities (pools) located at junior high schools and high schools. Facilities include: Brimhall, Carson, Fremont, Kino, Shepherd, and Stapley Junior High Schools; and Mesa and Skyline High Schools. Tasks performed include but are not limited to cleaning, irrigation, sprinkler system maintenance, trimming, mowing, weed control, fertilization, etc., depending on whether the area is turf, desert, or a combination of both.

Agave Environmental Contracting, Inc. agreed to renew the contract with an overall increase of 3% which is below the Consumer Price Index increase allowance, and the addition of palm tree trimming at \$3,500 annually. The City has been satisfied with the vendor's performance. Agave has met all contract specifications in performance and contractual obligations. Over the term of this contract, Agave has complied with the limited timelines they are required to follow due to public use of the contracted facilities. The expertise, professionalism and partnership with the City that has evolved over the length of this contract will be extremely hard to replace in such a competitive market. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (1<sup>st</sup> of 2 possible)  
Procurement Type: Request for Bids  
Contract Number: 2017011  
Original Council Award Date: 9/12/2016  
Initial Contract Term: Three years  
Possible Renewals: One-year renewal subject to Administrative review and approval  
Funding Source: Parks, Recreation and Community Facilities Department through each Aquatic facility's operating budget