



City Council Report

Date: August 19, 2019
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Safety Shoes for Various City Departments as requested by the Human Resources Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Human Resources Department – Safety Services and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the qualified respondents: JRs Shoes and Boots, LLC; Colistro Family LLC, dba Red Wing Shoe Store – East Valley; and GP Distributing, Inc., dba Shoppers Supply; at \$150,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

The City is responsible for ensuring employees who are, or expected to be, exposed to certain workplace hazards are provided proper personal protective equipment (PPE) in order to avoid on the job injury and/or illness. There are more than 1,000 employees in over 80 job titles that require PPE for foot protection.

Safety Services has evaluated the offerings of the recommended vendors and determined they meet the objective of the safety shoe program in services, quality products that meet OSHA requirements, and reasonable pricing. Having multiple vendors is important so that employees are given ample options while ensuring the safety shoe meets the safety requirements for the work they perform.

The City received four proposals, of which, all met the minimum qualifications. The evaluation committee then evaluated the responses based on the scoring criteria as stated in the solicitation. Each vendor met all the specifications in the solicitation. The evaluation was conducted by and points were awarded by consensus by the evaluation committee, which unanimously agreed on the recommendation.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2019216

Local Consideration: Not applicable as there were no Mesa responses

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Individual City Department operating budget purchasing the commodity

Proposal Responses

JRs Shoes and Boots, LLC - Gilbert, AZ

Colistro Family LLC, dba Red Wing Shoe Store – East Valley - Mesa, AZ

GP Distributing, Inc., dba Shoppers Supply - Chandler, AZ

Non-responsive vendor

Ace Uniforms of Phoenix - Phoenix, AZ

Final Scoring

Respondent	Total Points Possible / 1,000
JRs Shoes and Boots, LLC	<u>896.86</u>
Red Wing Shoe Store – East Valley	<u>965.65</u>
Shoppers Supply	<u>850.00</u>