



City Council Report

Date: July 1, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal to the Term Contract for Janitorial and Sanitation Supplies for the Materials and Supply Warehouse (for Citywide Departments)
(Citywide)

Recommendation

Council is requested to approve the contract renewal as recommended.

The Business Services Department and Purchasing recommend authorizing the renewal using the National IPA/City of Tucson cooperative contract with Waxie Sanitary Supply (a Mesa business), at \$100,000, based on estimated usage.

Background

City Departments require a broad supply of janitorial and sanitation products to support daily maintenance operations. Supplies include sanitizing and disinfecting cleaners, waste receptacles, paper products including paper towels, cups and napkins, brooms, brushes and handles, latex gloves, etc.

The City of Tucson contract meets City of Mesa procurement requirements and allows for cooperative use. Contract pricing is competitive with deep discounts on Core List, discounts on other Non-Core items, market basket pricing for the City while offering additional discounts for high volume purchases. The volumes and associated discounts far exceed what the City could achieve by bidding our own contract.

The City has been successful using the City of Tucson contract through the National IPA cooperative for the past 7 ½ years. This contract continues to be advantageous to the City and it is in the City's best interest to renew for the final year.

Purchase Information

Action: Renewal (3rd of 3 possible)
Procurement Type: Cooperative Contract Use
Contract Number: 2016013
Contracting Agency/Contract Number: City of Tucson/151148-01
Original Council Award Date: 8/24/2015
Initial Contract Term: Two years
Funding Source: Business Services Department - Materials and Supply operating budget through the Warehouse Internal Services Fund