



City Council Report

Date: June 17, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Electric Line Clearance Tree Trimming and Removal Services for the Energy Resources Department **(Single Response) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Energy Resources Department and Purchasing recommend awarding the contract to the single, responsive and responsible bidder, West Coast Arborists, Inc. (WCA), at \$84,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide the following services to keep trees and vegetation clear of high voltage electric primary and secondary distribution lines and secondary service drops, in order to maintain safety and minimize and prevent electric service outages for Mesa's electric customers:

1. Hourly rate, 2-man crew or 3-man crew, scheduled as needed "spot" line clearance/tree trimming and tree removal services within the 5.5 square miles of Mesa's Electric Service Area (ESA);
2. Hourly rate, 2-man crew or 3-man crew, Emergency Response line clearance/tree trimming, and tree removal service in Mesa's ESA.

The need for emergency and scheduled "spot" line clearance/tree trimming, and tree removal services is ongoing, and during monsoon season will likely increase. These services are required on an ongoing and continuing basis in order to maintain Electric Utility operations.

Although only one bidder responded, the solicitation was issued to multiple bidders to ensure competitiveness. Over the last three years of issuing electric line clearance solicitations, the City has only ever received responses from three vendors. Purchasing contacted the two other vendors that responded in the past to ascertain their reasons for not responding this solicitation. One stated that he was on vacation and therefore unable to respond, and the second vendor stated that because of some internal issues our RFB fell through and they failed to respond. WCA's pricing proposal appears to be fair and reasonable. From reviewing the pricing submitted by WCA in 2013, the new pricing is only 3.1% higher.

Purchase Information

Action: Award

Procurement Type: Request for Bids

Contract Number: 2019181

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Energy Resources Department operating budget through the Enterprise Fund – Electric Utility Sub Fund

April 23, 2019 Single Response

West Coast Arborists – Glendale, AZ (Recommended)

GROUP A - As Needed Scheduled Line Clearance/Tree Trimming and Tree Removal Services (1-day advance notice for scheduled work)

As Needed Scheduled Line Clearance/Tree Trimming Service and Tree removal service

2-Man Crew – Straight Time Labor Rate per Crew Hour \$116.00 and Over Time Labor Rate per Crew Hour \$116.00

3-Man Crew – Straight Time Labor Rate per Crew Hour \$174.00 and Over Time Labor Rate per Crew Hour \$174.00

GROUP B - Emergency Response Line Clearance/ Tree Trimming and Removal Services (two hour or less response time)

Emergency Response Line Clearance Trimming Service and Tree removal service

2-Man Crew – Straight Time Labor Rate per Crew Hour \$150.00 and Over Time Labor Rate per Crew Hour \$150.00

3-Man Crew – Straight Time Labor Rate per Crew Hour \$225.00 and Over Time Labor Rate per Crew Hour \$225.00