

LI19-01831

Meeting 6/3/19

# Special Event Liquor License Application Attachment B

Licensing Office  
55 North Center Street Mailing  
Address:  
PO Box 1466  
Mesa, Arizona 85211-1466  
480-644-2316 Telephone  
480-644-3999 Fax  
www.mesaaz.gov/business/licensing



PS-6  
#3

APR 17 2019

CITY OF MESA  
LICENSING OFFICE

If you intend to serve alcohol at your special event, you will need to obtain a Special Event Liquor License or an Extension of Premises from City of Mesa Licensing Office. **This must be submitted at least 60 days prior to the event.** A license is required with special provisions outlined. Plan a minimum of 60 days to complete this process.

Check all that apply:

- ☐ Free/Host Alcohol      ☐ Alcohol Sales      ☐ Host and Sale Alcohol  
☐ Beer      ☒ Beer and Wine      ☐ Beer, Wine and Distilled Spirits

Do you plan to secure a:

☒ **Special Event Liquor License** - The Special Event Liquor License fee is \$25 and must be approved by the City Council. After city approval, your application must be submitted to, and approved by, the State of Arizona. There are fees involved at the State. This license can only be obtained by a non-profit organization, 501(C). (Complete the [State of Arizona Special Event Liquor Application](#) and site plan.)

☐ **Extension of Premises License** - There is no fee involved with the Extension of Premises. This is allowed when a liquor license is already in effect and you want to extend the area where liquor is sold. (Complete the [State of Arizona Extension of Premises Application](#) and site plan.)

If this is an Extension of Premises, are there any other activities taking place except for the sale of liquor in the extended area? No ☐ Yes ☐ Type of activities taking place: \_\_\_\_\_

Please describe your security plan to ensure the safe sale or distribution of alcohol at your event 1. We will hire an off duty Police Officer 2. We will have 2 designated bartenders

**If applying for a Special Event Liquor License the following must be provided:**

St. Timothy Catholic Church		32-0267724
Charity's or Organization's Name	Director of Giftshop	501 (C)#
Jane Smalley		480-775-5200
Name of Contact at Charity/Organization	Title with Organization	Phone Number
Jane Smalley		
On-Site Agent Responsible for Liquor		

How will attendees over the age of 21 be identified? 1. ID's will be check prior to serving alcohol  
2. We will hire an off duty Police Officer

What controls will be used to keep attendees under the age of 21 from obtaining alcohol at the event? See #'s 1 & 2 above 3. This is an adult only event. No children will be present

Will food be served? ☒ Yes ☐ No If yes, what type of food will be served Horderves

Seating capacity of designated area: # 100

June 19, 2013

Attachment B Page 1 of 2

\* ID check performed by PD's 1 officer stationed @ entrance & 1 officer roaming event area





Arizona Department of Liquor Licenses and Control  
800 W Washington 5th Floor  
Phoenix, AZ 85007-2934  
www.azliquor.gov  
(602) 542-5141

FOR DLLC USE ONLY	
Received Date:	
Job #:	
CSR:	
License #:	

RECEIVED

APR 17 2019

CITY OF MESA  
LICENSING OFFICE

**APPLICATION FOR SPECIAL EVENT LICENSE**  
Fees: \$25.00 per day for 1-10 days (consecutive) Cash Checks or Money Orders Only  
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

**IMPORTANT INFORMATION:** This document must be fully completed or it will be returned.  
The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event.

**SECTION 1** Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Smalley Jane REDACTED  
Last First Middle Date of Birth  
2. Applicant's mailing address: 1730 W. Guadalupe Rd. Mesa AZ 85202  
Street City State Zip  
3. Applicant's home/cell phone: ( ) Applicant's business phone: ( ) 480-775-5200  
4. Applicant's email address: Jsmalley@sttimothymesa.org

**SECTION 2** Name of Organization, Candidate or Political Party/Gov.: St. Timothy Catholic Church

**SECTION 3** Non-Profit/IRS Tax Exempt Number: 32-0267724

**SECTION 4** Event Location: St. Timothy Catholic Church

Event Address: 1730 W. Guadalupe Rd. Mesa, AZ 85202

**SECTION 5** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.  
See A.R.S. § 4-244(15) and (17) for legal hours of service.

**PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY**

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	Nov. 8, 2019	Friday	7pm	10pm
DAY 2:				
DAY 3:				
DAY 4:				
DAY 5:				
DAY 6:				
DAY 7:				
DAY 8:				
DAY 9:				
DAY 10:				



**SECTION 6** What type of security and control measures will you take to prevent violations of liquor laws at this event?  
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

1-2 \_\_\_\_\_ Number of Police \_\_\_\_\_ Number of Security Personnel ☐ Fencing ☒ Barriers

Explanation: We will put up stancions to block off the bar area

**SECTION 7** Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☒ No  
(If yes, Local Governing Body Signature not required)

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
License Number

\_\_\_\_\_  
Phone (Include Area Code)

**SECTION 8** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- ☐ Place license in non-use  
☐ Dispense and serve all spirituous liquors under retailer's license  
☒ Dispense and serve all spirituous liquors under special event  
☐ Split premise between special event and retail location

(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)

**SECTION 9** What is the purpose of this event?

☒ On-site consumption ☐ Off-site (auction/wine/distilled spirits pull) ☐ Both

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
☐ Yes ☒ No (If yes, attach explanation.)

2. How many special event days have been issued to this organization during the calendar year? 1  
(The number cannot exceed 10 days per year.)

3. Is the Organization using the services of a Licensed Contractor?

☐ Yes ☒ No If yes, please provide the following: Name of Licensed Contractor: \_\_\_\_\_

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

☐ Yes ☒ No If yes, please provide the following: Name of Licensee \_\_\_\_\_ License #: \_\_\_\_\_

5. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name St. Timothy Catholic Church Percentage: 100%

Address 1730 W. Guadalupe Rd. Mesa, AZ 85202

Name \_\_\_\_\_ Percentage: \_\_\_\_\_

Address \_\_\_\_\_

Street

City

State

Zip



Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.**

**SECTION 11** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

# ATTACH DIAGRAM

If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

I, (Print Full Name) Jane Smalley, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: Jane Smalley

## LOCAL GOVERNING BOARD

Date Received: \_\_\_\_\_

I, \_\_\_\_\_ recommend ☐ APPROVAL ☐ DISAPPROVAL  
(Government Official) (Title)

On behalf of \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_  
(City, Town, County)

## DLLC USE ONLY

☐ APPROVAL ☐ DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

### **A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

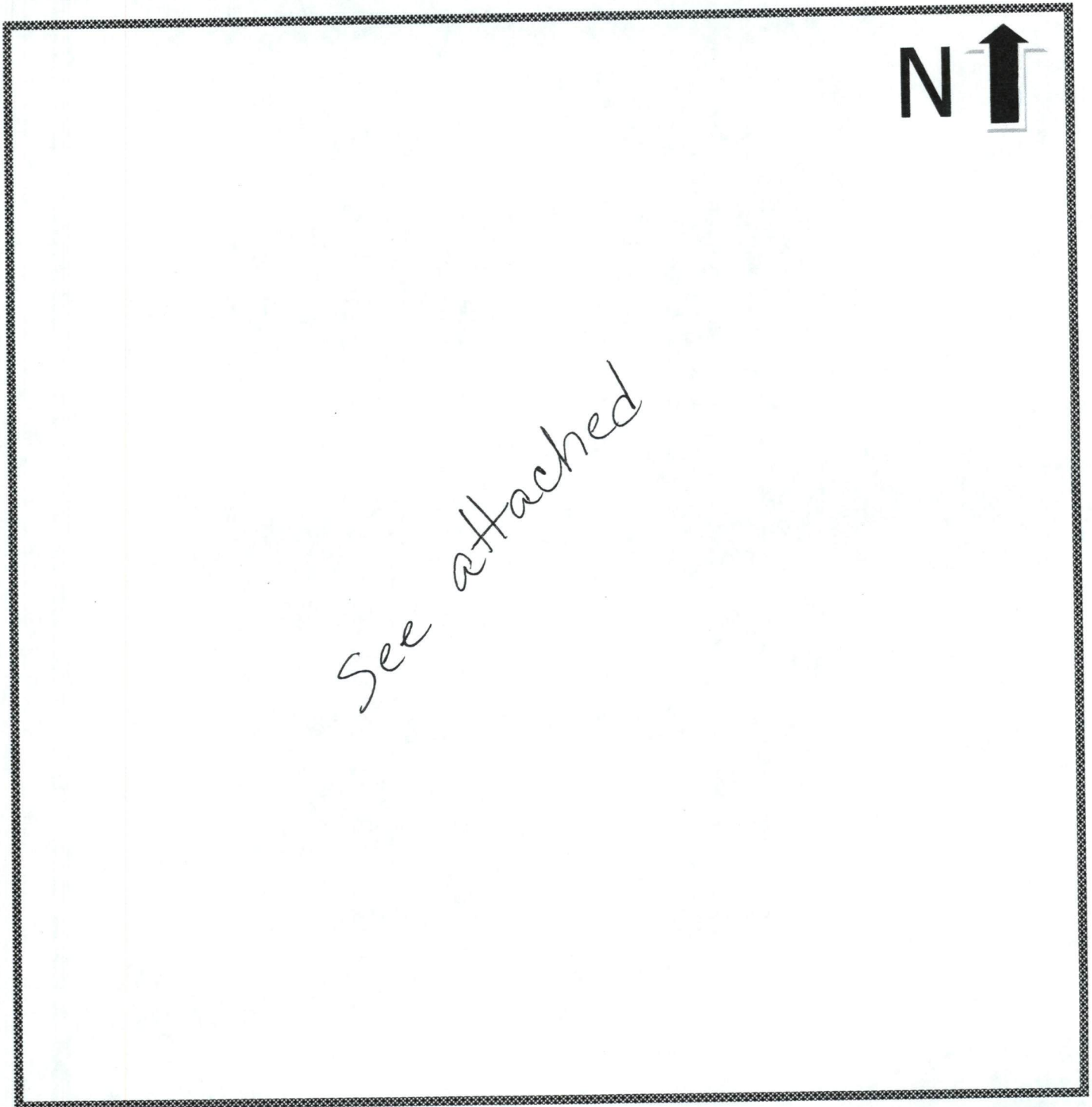
F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.



**SPECIAL EVENT PREMISES DIAGRAM**  
This diagram **MUST** be submitted with Attachment B

Required information: Dimensions, serving areas, enclosure/barrier type and height (labeled), and security positions. Indicate the nearest cross streets, highway or road, if the location does not have an address. **Providing all the required information will ensure prompt application processing.** The same diagram can be submitted with both the City and State application.

A "bird's eye view" may replace the Special Event Premises Diagram. Please include all the above required information. Visit the following link for an example <http://goo.gl/maps/J78rb>





Google Maps

St. Timothy Catholic Church Art Walk





## Entity Information

**Search Date and Time:**

4/17/2019 10:01:27 AM

**Entity Details****Entity Name:**

ST. TIMOTHY ROMAN CATHOLIC PARISH MESA

**Entity ID:**

14588920

**Entity Type:**

Domestic Nonprofit Corporation

**Entity Status:**

Active

**Formation Date:**

7/1/2008

**Reason for Status:**

In Good Standing

**Approval Date:**

8/14/2018

**Status Date:****Original Incorporation Date:**

7/1/2008

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Perpetual

**Life Period:**



**Business Type:**

RELIGIOUS

**Last Annual Report Filed:**

2018

**Domicile State:**

AZ

**Annual Report Due Date:**

7/1/2019

**Years Due:****Original Publish Date:**

9/8/2008

**Statutory Agent Information****Name:**

DENNIS M NAUGHTON

**Appointed Status:**

Active

**Attention:****Address:**

400 E MONROE ST , PHOENIX, AZ 85004, USA

**Agent Last Updated:**

8/14/2018

**E-mail:****Attention:****Mailing Address:****County:**

Maricopa

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**Principal Information** (<http://www.azcc.gov/divisions/corporations/contact-us.asp>)



Title	Name	Attention	Address	Date of Taking Office	Last Updated
Treasurer	TOM MCNEIL		3941 EAST FLOSSMOR AVENUE, MESA, AZ, 85206, USA	7/1/2016	6/17/2017
Vice-President	FREDERRICK J ADAMSON		400 E MONROE ST, PHOENIX, AZ, 85004, USA	7/1/2008	6/17/2017

< Previous

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1

2

...

Next >

Page 2 of 2, records 6 to 7 of 7

Go to Page

**Entity Known Place of Business****Attention:****Address:** 1730 W GUADALUPE RD, MESA, AZ, 85202, USA**County:** Maricopa**Last Updated:** 8/15/2011**Entity Principal Office Address****Attention:****Address:****County:****Last Updated:**[Back](#)[Return to Search](#)[Return to Results](#)[Document History](#)[Name/Restructuring History](#)[Pending Documents](#)[Microfilm History](#)

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