

March 11, 2017

Citizen Participation Plan

Project: Utility Construction Company, Inc.

Pre-Submittal Case Number: PRS19-00035

Purpose:

The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for Utility Construction Company, Inc.. This site is located at the southwest corner of 80th St. and E. Prairie Ave. and is an application for the development of two new buildings. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-application Meeting:

The pre-application meeting with City of Mesa planning staff was held on February 4, 2019. Staff reviewed the application and recommended the addition of a PAD for future developments.

Action Plan:

In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be develop for citizens and agencies in this area including:
 - All registered neighborhood associations within one mile of the project.
 - Homeowners Associations within one half mile of the project.
 - Interested neighbors – focused on 1,000 feet from site, but may include more
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a neighborhood meeting to be held at: TBD
 - The meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.

(All materials such as sign-in lists, comments, and petitions received are copied to the City of Mesa)

Schedule:

Pre-application meeting – February 4, 2019

Application Submittal – March 11, 2019

Letters sent to neighbors – two weeks prior to Neighborhood Meeting

Neighborhood meeting – TBD

Submittal of Citizen Participation Report and Notification Materials – May 1, 2019

Planning and Zoning Board Hearing – May 15, 2019

If you should have any questions or concerns, please do not hesitate to call or email me at 480-964-8451 or brian@associated-architects.com.

Thanks,

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